

SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR MONTHLY BOARD MEETING MINUTES
MAY 11, 2020
ROOM 222 - 5:00 PM

*Due to the COVID-19 Public Health Emergency this Board Meeting
was held virtually by telephone.*

PRESENT: Steve Fresorger, Andrea Schrems, Tracey Raquepaw, Jill Armentrout, John Pugh, Larry Jones, Leola Wilson, Jane Sills, Mike Cierzniewski, Chuck Stack

ABSENT: Robert Woods, Jordan Wise

GUESTS: Bill Hirschman-Roslund Prestage Company

STAFF: Sandra Lindsey, Laura Argyle, Tim Ninemire, Matt Briggs, Ryan Mulder

I. CALL TO ORDER

Tracey Raquepaw, Chair called the meeting to order at 5:03 p.m. A quorum was established and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. BOARD ACTION

A. Approval of FY 2019 Financial Audit Report

Bill Hirschman of Roslund Prestage & Company reviewed SCCMHA's FY 19 Financial Audit and Single Audit / Federal Awards Reports. SCCMHA does not have to file a deficit elimination plan for FY 2019 which is good news. The Board was able to ask questions / make comment.

Motion made by Chuck Stack and supported by Leola Wilson to approve the FY 2019 Financial Audit Report. After Discussion and Questions were taken a Roll Call Vote was held (results 10 votes 'Yeah' & 0 votes 'Nay'). Motion passed.

IV. APPROVAL OF BOARD MINUTES

A. Board Meeting – March 9, 2020

Motion made by Larry Jones and supported by Mike Cierzniewski to approve the March 9, 2020 SCCMHA Board Meeting minutes. Motion carried.

B. Board Meeting – April 2, 2020

Motion made by Chuck Stack and supported by Larry Jones to approve the April 2, 2020 SCCMHA Board Meeting minutes. Motion carried.

V. APPROVAL OF COMMITTEE REPORTS

A. Recipient Rights Committee – March 18, 2020 – ***Cancelled Due to COVID-19***
Robert Woods, Chair – *Vacancy*, Vice Chair

- B. Governance Committee – April 16, 2020 – ***Cancelled Due to COVID-19***
Vacancy, Chair – Tracey Raquepaw, Vice Chair
- C. Ends Committee – March 23, 2020 – ***Cancelled Due to COVID-19***
Ends Committee – April 27, 2020 – ***Cancelled Due to COVID-19***
Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair
- D. Executive Limitations – March 25, 2020 – ***Cancelled Due to COVID-19***
Executive Limitations – April 22, 2020 – ***Cancelled Due to COVID-19***
Andrea Schrems, Chair – John Pugh, Vice Chair

VI. CEO REPORT

Sandy noted she has been sending updates to the SCCMHA Board on most Friday afternoons. Hopefully you have been able to take a look at these.

COVID-19 Operations & Network Update

Things have calmed down largely. There were a few problems with the residential network but overall things continue to go pretty well.

Layoff notices were sent for Community Ties North and South program Techs and Transportation drivers. The group nature of the programs make them prohibited in the COVID environment and they are not allowable as telehealth under the Medicaid program. We await state guidance on when and how these programs would re-open and have not yet received it. Hence there is not date yet for CTN and CTS sites to be able to open in near future. These folks will be referred for unemployment insurance. Individuals have been contacted by US mail and also their supervisors have reached out individually.

COVID-19 MSHN & MDHHS Update

Sandy reported she continues to meet weekly by telephone with MSHN and also twice a week by conference call with MDHHS. MSHN is doing a great job of taking our questions and compiling and sharing with State of Michigan as well.

MDHHS has made three requests to CMS to specialty Medicaid waivers, 1135 W, 1115 W and Appendix K all of which are seeking flexibility in benefits being provided for individuals in the Medicaid program in the COVID environment. MDHHS is currently waiting on responses from CMS. Sandy does believe that the State is doing the very best they can in this time of pandemic. There is a long list of questions that we are still waiting for answers on though.

SAMHSA Emergency Grant to Address Mental and Substance Use Disorders During COVID-19

SCCMHA was one of 6 sites in the state (mostly urban areas) that received sub-grantee status. First conference call with SAMHSA for technical assistance was this morning.

CCBHC

CCBHC grant was submitted to SAMHSA this year and we were pleased to find out that SCCMHA has been funded for the next 2 years (approximately \$2M for 2 years).

Motion made by John Pugh and supported by Mike Cierzniewski to receive this CEO Report. Motion Carried.

VII. BOARD ACTION - CONTINUED

A. Approval of 2020 SCCMHA Service Provider Contracts

Matt Briggs, Contracts Manager briefly described the service contracts spreadsheet (Provider Legal Name, Program_Name, Panel_Type_Description, Procedure_Code Description, Procedure Code, Modifier, Modifier_2 mental health service type, Unit Type & PFS Contract Rate). He also noted the Yellow Service Provider Network Directory for February 2020. This represents our 2020 list of purchased / contracted services for consumers which must be Board approved as per the Michigan Mental Health Code [Chapter 2, 330.1226,(i)].

Motion made by Leola Wilson and supported by Larry Jones to approve the 2020 Service Provider Contracts Report. Motion carried.

B. Board Commendation for Front Facing SCCMHA Staff Serving During COVID-19 Pandemic

Sandy noted that there continues to be a request for hazard pay for frontline staff during the COVID-19 (Crisis, Front Desk / Security, Health Home Nurses) but so far no permission to compensation for such has been granted by CMS. Sandy and her senior staff thought it would be a good idea to acknowledge our SCCMHA front facing staff serving during COVID-19 pandemic and provide a certificate of commendation thanking them for all their hard work in a difficult environment. She read the proposed language for the commendation. If the board approves this she would also like to send a small token gift to these individuals as well.

Motion made by Mike Cierzniewski and supported by Chuck Stack to approve the Language for Board Commendation for Front Facing SCCMHA Staff Serving During COVID-19 Pandemic. Motion carried.

C. Plan for Restart of Board and Committee Meetings

Sandy wanted the Board to know that Governor Whitmer expanded the EO for virtual meetings through June 2020. Looking for input on what the SCCMHA Board would like to do. Continue to bring all business to the regular monthly board meeting or move back to regular Committee Meetings. Sandy is mindful for the safety of SCCMHA Board members. One thought was to potentially cancel committee meetings for May and potentially restart in June perhaps.

The Board discussed and decided that they would go forward with Board and Committee meetings virtually by teleconference for the May through June and in July hopefully begin to plan for some in person meetings potentially if things continue to look to be improving. If there is minimal content available Sandy reserves the right to cancel any meetings though.

Motion made by Chuck and supported by Leola Wilson to approve the Plan to Restart of Board and Committee Meetings virtually by teleconference for May through June 2020. Motion carried.

D. MSHN Board Reappointment for Leola Wilson

Motion made by Chuck Stack and supported by John Pugh to appoint Leola Wilson to the MSHN Board. Motion carried.

E. Reappointment to Citizens Advisory Committee (Bradfield, Mikolajski, Nagel, Weber & Williams)

Motion by Mike Cierzniewski with support from Larry Jones to reappoint to CAC (Bradfield, Mikolajski, Nagel, Weber & Williams). Motion carried.

F. SCCMHA Conflict of Interest Policy, Disclosure and Attestation Discussion.

Ryan noted that the Conflict of Interest Policy, Disclosure and Attestation form was included in tonight's packet needs to be completed annually by SCCMHA Board members. Ryan was instructed to mail hard copy versions to SCCMHA Board for them to complete and return to Ryan Mulder for filing.

Tracey Raquepaw, Board chair encouraged the Board to make every effort to return signed documents as soon as possible.

VIII. BOARD INFORMATION

- A. CMHA Weekly Update – 03/06/20 link:** <https://macmh.a2hosted.com/wp-content/uploads/2020/03/Weekly-Update-03.06.20.pdf>
- B. CMHA Weekly Update – 03/13/20 link:** <https://macmh.a2hosted.com/wp-content/uploads/2020/03/Weekly-Update-03.13.20.pdf>
- C. CMHA Weekly Update – 03/20/20 link:** <https://cmham.org/wp-content/uploads/2020/03/Weekly-Update-03.20.20.pdf>
- D. CMHA Weekly Update – 03/27/20 link:** <https://cmham.org/wp-content/uploads/2020/03/Weekly-Update-03.27.20.pdf>
- E. CMHA Weekly Update – 04/03/20 link:** <https://cmham.org/wp-content/uploads/2020/04/Weekly-Update-04.03.20.pdf>
- F. CMHA Weekly Update – 04/10/20 link:** <https://cmham.org/wp-content/uploads/2020/04/Weekly-Update-04.10.20.pdf>
- G. CMHA Weekly Update – 04/17/20 link:** <https://cmham.org/wp-content/uploads/2020/04/Weekly-Update-04.17.20.pdf>
- H. CMHA Weekly Update – 04/24/20 link:** <https://cmham.org/wp-content/uploads/2020/04/Weekly-Update-04.24.20.pdf>

IX. MEDIA / PUBLICATIONS

- A. Press Release 'Michigan Awarded Two Federal Grants to Strengthen Behavioral Health Services During COVID-19 Crisis' – 02/20/20**
- B. Press Release 'MDHHS Seeking Federal Approval of Changes to Protect Enrollees in Medicaid Home and Community-based Programs from COVID-19 – 04/21/20**
- C. Press Release 'SAMHSA Awards Grants Expanding Community-Based Behavioral Health Services, Strengthens COVID-19 Response' – 04/27/20**

X. OTHER ITEMS OF INTEREST

Ryan reminded that a memo from himself regarding CMH PAC contributions would be going out in the very near future as well. SCCMHA Board was encouraged to send checks made out to 'CMH PAC' by June 19th deadline. If you have any questions please give Ryan a call at 989-797-3501 or email rmulder@sccmha.org.

XI. ADJOURNMENT

Motion by Chuck Stack and supported by Mike Cierzniewski to adjourn this meeting at 6:04 pm. Motion carried.

**Minutes prepared by:
Ryan Mulder
Executive Assistant to CEO**