

**EXECUTIVE LIMITATIONS COMMITTEE MEETING
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
MAY 27, 2020 – 5:00 P.M.**

Due to the COVID-19 Public Health Emergency this Executive Limitations Committee Meeting was held virtually by telephone.

PRESENT: Tracey Raquepaw, Leola Wilson, Chuck Stack, John Pugh, Robert Woods

ABSENT: John Pugh, Leola Wilson

GUESTS:

STAFF: Laura Argyle, Ryan Mulder

I. OPENING PROCEDURE

Robert Woods, former EL Chair called the meeting to order at 5:11 p.m., a quorum was established and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. EXPENSE REPORTS & BALANCE SHEET THRU APRIL 2020

The Statement of Net position (balance sheet) & Statement of Revenues, Expenses and Changes in Net Position as of 04/30/2020 were reviewed by Laura Argyle.

There will likely be reduced revenues for Medicaid / Autism related to COVID-19 related site closures. Additional PPE expenses will have an impact on General Fund as well. A couple of new grants have been awarded since the FY 2020 Revised Operating Budget was approved by the SCCMHA Board at the March 9th meeting (SAMHSA Emergency COVID-19 & Certified Community Behavioral Health Clinic grants).

Motion was made by Chuck Stack and supported by Tracey Raquepaw to receive & file EXPENSE REPORT & BALANCE SHEETS THRU APRIL 2020. Motion carried.

IV. MONTHLY REPORT ON EXECUTIVE LIMITATIONS

Sandy noted that there were no violations.

Motion was made by Tracey Raquepaw and supported by Chuck Stack to receive and file the Executive Limitations Committee Meeting. Motion carried.

V. CEO EVALUATION DISCUSSION

Ryan noted that it is customary that SCCMHA Board of Directors perform an annual CEO Evaluation. Ryan was instructed that the same evaluation form from last year's evaluation is to be used for this year's evaluation. Board members were recently sent a memo from Ryan with instructions along with the evaluation form (both electronic and hard copy) and instructed to return by June 15 for review at the June 24 Executive Limitations Committee meeting.

VI. REVIEW OF EXECUTIVE LIMITATIONS POLICIES

Ryan noted that it is a CARF requirement that the SCCMHA Board Review its Board Policies on an annual basis. See packet of policies that was included in tonight's packet. Board members were asked to review and give any requested changes to Ryan so they could be reviewed at June 8 Board Meeting. At the June 8 Board Meeting the revised Policies will be asked to formally approve the policies.

VII. OTHER ITEMS of IMPORTANCE

Ryan noted that the following documents were recently mailed to all SCCMHA Board members:

- CEO Evaluation forms are due back by June 15. Please mail back in SCCMHA addressed / postage paid envelope.
- Executive Limitations Policies are to be reviewed and due back before June 8 Board meeting
- CMH PAC contributions are due back to Ryan by June 26 (suggested donation is \$50.00). Please mail back in business reply envelope
- Conflict of Interest Policy document is due by June 8. Please mail back in SCCMHA addressed / postage paid envelope.

If anyone has any questions about any of these documents they are encouraged to give Ryan a call at 989-797-3501 or email rmulder@sccmha.org.

VIII. ADJOURNMENT

With no other business a motion was made by Tracey Raquepaw with support from Chuck Stack to adjourn this meeting at 5:27 p.m. Motion carried.