

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
ENDS COMMITTEE MEETING MINUTES  
MAY 27, 2020 – 6:00 p.m.**

*Due to the COVID-19 Public Health Emergency this Ends Committee Meeting was held  
virtually by telephone.*

**PRESENT:** Tracey Raquepaw, Jane Sills, Larry Jones, Steve Fresorger, Jill Armentrout

**ABSENT:** Jordan Wise

**GUESTS:**

**STAFF:** Sandra Lindsey, Jennifer Keilitz, Linda Tilot & Ryan Mulder

**I. OPENING PROCEDURE**

Jill Armentrout, Chair of Ends Committee, called the meeting to order at 6:00 p.m. A quorum was established and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. RECOVERY POLICY & PRACTICE ADVISORY GUIDELINE FROM MDHHS  
CONTRACT**

Jennifer Keilitz, Director of Network Services, Public Policy and Continuing Ed reviewed a PowerPoint on Recovery Policy & Practice Advisory Guideline from MDHHS. The following was noted:

- Definitions of Recovery from Mental Disorders and/or Substance Use Disorders
- Guiding Principles of Recovery
- Definition of Recovery Oriented System of Care
- Expectations for Implementation of Recovery Practices
- Alignment with Federal Policy
- References (MDHHS/CMHSP Managed Mental Health Supports and Services Contract FY 18 – Attachment P4.13.1)

The Committee was able to ask questions / make comment. See Ends packet for details.

**Motion made by Steve Fresorger and supported by Larry Jones to receive and file the MDHHS Inclusion & Consumerism Practice Guidelines / Policies as presented. Motion Carried.**

**IV. 2020 ANNUAL SUBMISSION**

Linda Tilot reviewed SCCMHA's 2020 Annual Submission that has been submitted to MDHHS. The following was noted:

- SCCMHA Annual Submission Executive Summary
- Summary of Annual Submission Content
  - Estimated FTE
  - Report on Requests for Service and Disposition of Requests
  - Waiting List
  - Priority Needs and Planned Actions

- Community Data Set
- Community Data Set
  - Population
  - Number of Children in Foster Care Number of Licensed Foster Care Beds in Catchment Area Adults and Children
  - Prevalence Proxy Data:
  - Community Homelessness:
  - Justice System
  - Education System
  - Graduation and dropout rate
  - Primary Health (MDHHS Data Not available at this time)

The Committee was able to ask questions / make comment. See Ends packet for details.

**Motion made by Larry Jones and supported by Steve Fresorger to receive and file the 2020 Annual Submission as presented. Motion Carried.**

## **V. REVIEW OF ENDS COMMITTEE POLICIES**

Ryan noted that it is a CARF requirement that the SCCMHA Board Review its Board Policies on an annual basis. See packet of Ends policies that was included in tonight's packet. Board members were asked to review and give any requested changes to Ryan so they could be reviewed at June 8 Board Meeting. At the June 8 Board Meeting the revised Policies will be asked to formally approve the policies.

## **VI. OTHER ITEMS OF IMPORTANCE**

Ryan noted that the following documents were recently mailed to all SCCMHA Board members:

- CEO Evaluation forms are due back by June 15. Please mail back in SCCMHA addressed / postage paid envelope.
- Executive Limitations Policies are to be reviewed and due back before June 8 Board meeting
- CMH PAC contributions are due back to Ryan by June 26 (suggested donation is \$50.00). Please mail back in business reply envelope
- Conflict of Interest Policy document is due by June 8. Please mail back in SCCMHA addressed / postage paid envelope.

If anyone has any questions about any of these documents they are encouraged to give Ryan a call at 989-797-3501.

Sandy noted that SCCMHA was very fortunate and the A&W building was spared from any flood waters entering the space. We had some partners that assisted us in building up the berm and moving IT equipment and documents from the lower level. Sandy will be sending thank you letters to all that assisted. There were a couple of AFC homes in the county that experienced some flooding but both are back in their locations now.

We're working to begin starting the staging of staff to return to SCCMHA sites (staggered start/end times, social distancing, staggered locations of work spaces, use of PPE, closing of conferencing space, lunch rooms, etc. Staff continue to visit individuals that are vulnerable. Clinical teams are meeting to discuss this on a daily basis. CTN, CTS, SVRC Integrated Employment, Bayside Lodge will continue to be closed.

Still looking at strategies for payment to providers that have been unable to bill for services.  
Hopes to have more to say by the June Board meeting.

SCCMHA continues to keep meeting but by Skype and not in person. All staff are working hard in spite of the current conditions.

We continue to watch the COVID-19 positive cases in Saginaw and State of Michigan.

First call with SAMHSA for new CCBHC grant was held today.

## **VII. ADJOURNMENT**

**With no other business a motion was made by Larry Jones with support from Jane Sills to adjourn this meeting at 6:52 p.m. Motion carried.**