

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
ENDS COMMITTEE MEETING MINUTES
JULY 27, 2020 – 5:00 p.m.**

*Due to the COVID-19 Public Health Emergency this Ends Committee Meeting was held
virtually by telephone.*

PRESENT: Tracey Raquepaw, Jane Sills, Larry Jones, Steve Fresorger and Jill Armentrout

ABSENT: Jordon Wise

GUESTS:

STAFF: Sandy Lindsey, John Burages, and Jennifer Keilitz

I. OPENING PROCEDURE

Tracey Raquepaw, Vice Chair of Ends Committee, called the meeting to order at 5:00 p.m. A quorum was established and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. HOUSING PRACTICES GUIDELINES FROM MDHHS CONTRACT

John Burages, Director of Services for Persons with Mental Illness reviewed a PowerPoint on the Housing Practices Guidelines from MDHHS Contract. The following was noted:

- Definition of Key Words (Affordable, Habitable and Safe, Housing, Responsible Mental Health Agency or RMHA's)
- Policy
 - Housing is a basic need
 - All consumers have the right to pursue housing of their own choice
 - Housing could include licensed settings, an individual's own home or the home of another
 - Services and supports shall be provided regardless of where an individual lives
 - RMHS's shall educate and assist consumers in locating safe, habitable and affordable housing
 - Process of locating suitable housing shall be directed by a consumer's interest, involvement, and informed choice
- Standards
 - RMHA's shall develop policies and create mechanisms that give predominate consideration to consumer's choice in selecting where and with whom they live
 - RMHA policies and mechanisms shall also:
 - Ensure RMHA-supported housing blends into community
 - Promote home ownership, individual choice, autonomy
 - Assure housing is accessible to the consumer and is compliant with applicable standards for occupancy, health, and safety
 - Be sensitive of and consider ethnic and cultural preferences
 - Encourage and support self-sufficiency
 - Provide for ongoing assessment of housing needs

- Provide assistance in coordinating resources to meet basic housing needs

The Committee was able to ask questions / make comment. See Ends packet for details.

Motion made by Steve Fresorger and supported by Larry Jones to receive and file the Housing Practice Guideline from MDHHS Contract as presented. Motion Carried.

IV. RECIPROCITY & EFFICIENCY POLICY STANDARDS FROM MDHHS CONTRACT

Jennifer Keilitz, Director of Network Services, Public Policy and Continuing Ed reviewed a PowerPoint on Reciprocity & Efficiency Policy Standards from MDHHS Contract. The following was noted:

- Policy is actually attached to the PIHP contract
- PIHP region passes along to us to assist with management and implementation
- Purpose is to assure providers have some consistency in compliance standards
- Reciprocity and Efficiency Policy Standards
 - General Standards
 - Procurement
- Provider/Program Monitoring
 - A. It is recognized that each PIHP may have developed unique tools for provider performance and compliance oversight and monitoring, due to the decentralized service delivery and network management in the state.
 - B. For provider monitoring as required by MDHHS or other routine on-site compliance reviews or monitoring, PIHP system or CMHSPs are expected to have a process, where at minimum, providers in good standing and/or at acceptable levels of performance are allowed a review waiver and/or modified/streamlined review at some regular interval.
 - C. For purposes of this policy, it is recognized that service provider performance across a contracted system may vary from site to site, creating varied responses. It is further recognized that transparency in shared information may include both strengths and weaknesses.
 - D. Expedited provider program/site reviews using reciprocal procedures could include any combination of the following:
 - PIHP/CMHSP sharing of recent review reports or outcomes
 - Reduction of the depth of a review in any given cycle based on positive provider performance
 - Verification of limited, priority only, review elements and /or conductions through a remote, off-site process
 - Simplified review protocols for programs located in the jurisdiction of another primary system
 - Joint or split system audits of providers by two or more systems
 - On-line audit processes and/or methods which otherwise reduce the total amount of time spent by providers in such activities
- Training/Continuing Education
 - A. For mandatory required training, each responsible organization must have reasonable provisions for facilitating the acceptance of validated training – and where possible if indicated, offering expedited alternative – for individuals for whom relevant, comparable training was provided by similar systems. Acceptance may general consider the following:

- Length of time individual worked in a prior, similar role
- Length of time since the last validated training or experience
- Comparableness of curriculum content elements
- Employer recommendations relative to performance
- Partial training credit
- Testing out for competency
- Abbreviated training options
- Self-study and/or on-line training

The Committee was able to ask questions / make comment. See Ends packet for details.

Motion made by Larry Jones and supported by Steve Fresorger to receive and file the Reciprocity & Efficiency Policy Standards from MDHHS Contract as presented. Motion Carried.

V. OTHER ITEMS OF IMPORTANCE

Sandy reported on the recent public hearing on July 14th at the Dow Event Center to permit social distancing. Sandy was not in attendance but Laura Argyle, CFO was in attendance and the budget package Draft #1 was received.

Draft #1 of the Saginaw County Budget recommended a series of reductions to various departments and contractors and in the case of SCCMHA, a reduction of \$271,342 was included leaving local match from the County at \$778, 961 for next year. Sandy indicated she has reached out to Jeff Wieferich, Deputy Director of the Behavioral Health and Developmental Disability Administration via email on July 16th requesting information on which senior staff member knowledgeable about local county match issues might be identified to meet with senior representatives of Saginaw County and SCCMHA to sort out the Mental Health Code Interpretations on local match obligations to Mental Health Authorities and the financial criteria that would define "County hardship" in any match amount being reduced from the amount established in 1997 with the creation of SCCMHA and the related enabling Resolution E, by the Saginaw County Board of Commissioners.

She indicated she had spoken to Robert Bellman, County Controller, as early as about 90 minutes before the Ends Committee by telephone and he supported a meeting with such a MDHHS official as a next step.

In addition, Sandy mentioned that she would likely be slowing the frequency of her Friday email with the COVID-19 Operational Update, as most of what is going on now is just working the *SCCMHA Return to Work and Re-Opening Plan*. She just wanted to be sure the Ends Committee and board members overall were ok with the slowing of the frequency of such reporting. There was support and verbal comments that this would be fine.

VI. ADJOURNMENT

With no other business a motion was made by Larry Jones with support from Steve Fresorger to adjourn this meeting at 5:43 p.m. Motion carried.