

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
ENDS COMMITTEE MEETING MINUTES
AUGUST 24, 2020 – 5:00 p.m.**

*Due to the COVID-19 Public Health Emergency this Ends Committee Meeting was held
virtually by telephone.*

PRESENT: Tracey Raquepaw, Jane Sills, Larry Jones, Steve Fresorger, Jill Armentrout

ABSENT: Jordan Wise

GUESTS:

STAFF: John Burages, and Jennifer Keilitz

I. OPENING PROCEDURE

Tracey Raquepaw, Vice Chair of Ends Committee, called the meeting to order at 5:03 p.m. A quorum was established and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. EMPLOYMENT WORKS (SUPPORTED EMPLOYMENT EBP) FROM MDHHS CONTRACT

John Burages, Director of Services for Persons with Mental Illness reviewed a PowerPoint on the Housing Practices Guidelines from the MDHHS Contract. The following was noted:

- Employment Works recognizes that employment is an essential element of quality of life for most people, including individuals with serious mental illness or a developmental disability
- Considered and important part of recovery
- Employment is a typical role for adults in our society
- The Basics: Support to pursue consumers own path to work and career in a competitive, integrated environment
 - Competitive Employment means work
 - In the competitive labor market that is performed on a full-time or part-time basis in an integrated setting; and
 - For which an individual is compensated at or above the minimum wage, but not less than the customary wage and level of benefits paid by the employer for the same or similar work performed by individuals who are not disabled.
 - Integrated setting
 - a setting typically found in the employment community in which applicants or eligible individuals interact with non-disabled individuals, to the same extent that non-disabled individuals in comparable positions interact with other persons.
- The Process: Pre-planning meeting
 - Annually to prepare for a person's plan of service, a person's options for work will be documented during the pre-planning meeting. A change in the consumers choice can be made at any time the consumer wishes and be amended in the Individual Plan of Service (IPOS)

- Exploration of competitive employment options, it is recognized that some individuals may choose other work options such as, self-employment, transitional employment, volunteering, education/training, or unpaid internships as a means leading to future competitive, integrated work.
- For person with mental illness
 - SCCMHA has committed to use the evidence-based practice of Individual Placement and Support (IPS). A definition for the outcome of competitive employment for this specific population are:
 - individual jobs that anyone can apply for rather than jobs created specifically for people with disabilities.
 - These jobs pay at least minimum wage or the customary wage and level of benefits paid by the employer for the same or similar work performed by individuals who are not disabled.
 - the jobs do not have artificial time limits imposed by the social service agency.
- IPS Principles
 - Open to anyone who wants to work
 - Focus on competitive employment
 - Rapid job search
 - Targeted job development
 - Consumer preferences guide decisions
 - Individualized long-term supports
 - Integrated with treatment
 - Benefits counseling included
- Benefits of Employment
 - Increased income
 - Improved self esteem
 - Increased quality of life
 - Improve social networks
 - Reduce hospitalization
 - Reduce substance use
 - Reduced use of mental health services

The Committee was able to ask questions / make comment. See Ends packet for details.

Motion made by Larry Jones and supported by Steve Fresorger to receive and file the Employment Works (Supported Employment EBP) from MDHHS Contract as presented. Motion Carried.

IV. PERSONAL CARE TECHNICAL REQUIREMENTS FROM MDHHS CONTRACT

Jennifer Keilitz, Director of Network Services, Public Policy and Continuing Education, reviewed a PowerPoint on Personal Care Technical Requirements from MDHHS Contract. The following was noted:

- Summary: Technical guideline that establishes operational policy, program, and clinical documentation requirements for personal care services needed by mental health recipients placed in a non-specialized residential foster care setting
- Definitions:
 - Client Services Management
 - Individual Plan of Service (IPOS)
 - Medicaid Designated Case Manager

- Non-Specialized Residential Foster Care Setting
- Personal Care Definitions:
 - Personal Care Services: services provided in accordance with an individualized plan of service (IPOS) that assist an individual by hands-on assistance, guiding, directing, or prompting of Personal Activities of Daily Living (PADL) in at least one of the following activities:
 - EATING/FEEDING
 - TOILETING
 - BATHING
 - GROOMING
 - DRESSING
 - TRANSFERRING
 - AMBULATION
 - ASSISTANCE WITH SELF-ADMINISTERED MEDICATION
- Standards
 - Consumer must have active Medicaid insurance during dates of service
 - Providers of non-specialized residential services must be licensed and meet minimum requirements of MDHHS for non-specialized residential settings
 - Personal care services are covered when ordered by a physician or Medicaid (MA) designated case manager based upon face to face contact with recipient, and in accordance with an Individual Plan of Service (IPOS) and rendered by a qualified person who is not a member of the individual's family.
 - Supervision/Oversight of personal care services is required
 - Supervision is a 2-part process and includes:
 - Approval of covered personal care services
 - A re-evaluation or review of personal care services
 - Provider of service must maintain a service log that documents specific days on which personal care services were delivered consistent with the consumer's individual plan of services.
 - Compliance with the Personal Care/Adult Services Automated Payment standards of MDHHS.

The Committee was able to ask questions / make comment. See Ends packet for details.

V. Motion made by Steve Fresorger and supported by Larry Jones to receive and file the PERSONAL CARE TECHNICAL REQUIREMENTS FROM MDHHS CONTRACT as presented. Motion Carried.

VI. OTHER ITEMS OF IMPORTANCE

VII. ADJOURNMENT

With no other business a motion was made by Steve Fresorger with support from Larry Jones to adjourn this meeting at 5:30 p.m. Motion carried.