

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
REGULAR MONTHLY BOARD MEETING MINUTES  
FEBRUARY 8, 2021**

*Due to the COVID-19 Public Health Emergency this Board Meeting  
was held virtually by telephone.*

**PRESENT:** Jill Armentrout, Mike Cierzniewski, Tracey Raquepaw, Andrea Schrems, Robert Woods, Jane Sills, Kathy Dwan (abstain), Steve Fresorger, Larry Jones, Leola Wilson

**ABSENT:** John Pugh, Jordan Wise

**GUESTS:**

**STAFF:** Sandra Lindsey, Laura Argyle, Ryan Mulder

**I. CALL TO ORDER**

Tracey Raquepaw, Chair called the meeting to order at 5:00 p.m. A quorum was established and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. SWEARING IN OF NEW BOARD MEMBER – Comm. Kathy Dwan**

Kathy was welcomed to the SCCMHA Board of Directors.

**IV. APPROVAL OF BOARD MINUTES**

A. Board Meeting – January 11, 2021

**Motion made by Robert Woods and supported by Leola Wilson to approve the January 11, 2021 SCCMHA Board Meeting minutes. Motion carried.**

**V. APPROVAL OF COMMITTEE REPORTS**

A. Recipient Rights Committee – January 11, 2021  
Robert Woods, Chair – *Vacancy*, Vice Chair  
Reported by Robert Woods.

**Motion made by Robert Woods and supported by Larry Jones to receive & file this report as written. Motion carried.**

B. Governance Committee – No Meeting  
*Vacancy*, Chair – Tracey Raquepaw, Vice Chair

C. Ends Committee – January 25, 2021  
Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair  
Reported by Tracey Raquepaw.

**Motion made by Tracey Raquepaw and supported by Mike Cierzniewski to receive & file this report as written. Motion carried.**

- D. Executive Limitations – January 27, 2021  
Andrea Schrems, Chair – John Pugh, Vice Chair  
Reported by Andrea Schrems.

**Motion made by Andrea Schrems and supported by Leola Wilson to receive & file this report as written. Motion carried.**

**VI. CEO REPORT** (The following represents the outline from which Sandy gave her report for 02/08/21)

**CEO Report to SCCMHA Board of Directors  
February 8, 2021**

**COVID- 19 Operations Update**

**A. Community Ties North and South**

Community Ties North and Community Ties South, our long-standing Board Operated Group Day Programs for adults with Intellectual and Developmental Disabilities has moved to Phase II re-opening of their new telehealth activity program. Last week each program recalled two staff to expand consumer participation access for the virtual day program activities. This will allow for the additional participation of 39 consumers for a total of 54 at CTN and an additional 20 consumers at CTS for a total of 74.

**B. KN-95 Mask Distribution to Saginaw Licensed AFCs**

SCCMHA Distributed 95% of the 448 cases of KN-95 masks from the MDHHS Stockpile for distribution to all 139 licensed Adult Foster Care homes in Saginaw County. The remaining 5 % have been delayed because of bad contact information provided by the State which we are working through to complete distribution.

**C. Genoa Pharmacy Added to Federal Pharmacy Partnership Program**

We were happy to learn a couple of weeks ago that Genoa Pharmacy, the specialty pharmacy that we work with located at the Hancock Building has been added to the federal vaccination contract called the Pharmacy Partnership. The Pharmacy Partnership is the program that is providing vaccinations to Long Term Care Facilities and Adult Foster care Homes staff and residents alike. Originally the pharmacies in the partnership only included CVS and Walgreens but implementation of the vaccination program has been very slow. All of the AFCs in the state were matched to one of these companies a month ago. The addition of Genoa to the program is a good one because Genoa does so much work with our consumers and understand their unique needs. Genoa is not only a full-service pharmacy at Hancock that has remained open over all the months of the pandemic but they also do special packaging of medication and direct delivery to a high percentage of the AFC we have under contract. They also provide our Med-Drop Program to consumers living independently and this program has also remained open over the pandemic. Genoa like all vaccination administrative efforts will too be challenge by supply chain problems with vaccine availability but having them in the mix

we believe will be greatly helpful in moving access to vaccinations forward for these very vulnerable consumers.

We did learn today though that in the event Genoa has any left-over doses daily in their AFC vaccination efforts that we can maintain a staff waitlist with them and if folks can get to Hancock in 30 with 30 minutes notice that they can receive the left-over vaccine doses that may be available.

**D. Staff Testing Positive for COVID**

The number of staff members testing positive for COVID remains low. There were 3 staff members that tested positive in January out of 295 total staff and so far in February, no staff have had positive tests. Unprotected exposures did not occur at the worksite.

**E. Staff Vaccination Update**

The 144 SCCMHA staff that received their first dose of the Moderna vaccine in January as IA priority health care workers, will receive their second dose from the Great Lakes Bay Health Clinic (GLBHC) at their drive through operation at the Gamaz Center next week on February 18 & 19. We are also awaiting word on the availability of vaccine for the additional 10 staff on our waiting list to get appointments with GLBHC.

Covenant Hospital continues to make the Pfizer vaccine available to our Crisis Department staff that work in the Emergency Care Center at the main hospital. To date 22 SCCMHA staff have participated and received both doses.

**F. Consumers Testing Positive for COVID**

The new known test positive consumers for COVID-19 also remains low by our best estimates, even for consumers living in AFC congregate setting where the highest rates of infection were occurring. We even experienced a 10-day period where no new infections were reported. 135 calls were made by nurses and medical assistants in the month of January to the 74 AFC homes and specialized residential settings under contract to inquire about consumer infections.

**G. Provider Stabilization and Direct Care Staff Wage Premium Pay**

Provider Stabilization Financial Support:

MDHHS and MSHN have determined that Provider stabilization payments will continue through the balance of this fiscal year. Because COVID-19 has limited fee for service network billing, provider stabilization dollars are year-end payments to contracted providers for lost revenue net of any federal COVID support providers may have received this year. It also allows us to reimburse provider for PPE purchases, staff overtime and in the most urgent situations allows asymptomatic test positive group home staff to stay in the job during the AFC staffing shortage, by purchasing motel/hotel rooms for them to protect their families.

In 2020 the Provider Stabilization process provided SCCMHA Network providers with \$849,090 to providers in stabilization and unusual expenses as follows:

\$649,680 of additional reimbursement for lost billing opportunities (formula)

\$199,410 for Network PPE and Labor Over Time Costs (of the amount, \$159,892 was from Medicaid and \$39,518 from the State of Michigan COVID Grant)

Note: Additionally, the SCCMHA Board Operated Programs and Clinics also incurred \$72,749 of COVID related costs for PPE, signage, construction of the Injection Hut outside the Hancock Building etc. was funded by our State of Michigan COVID Grant.

Premium Pay for Direct Care Staff:

MSHN has responded to the 12 CMHSP partners request for the extension of the \$2.00/hr. Direct Care Staff COVID Premium Pay Increase to extend through June 30<sup>th</sup> utilizing MSHN Medicaid Savings to cover the cost. Meanwhile, MDHHS and the MI Legislature have extended the premium pay new funding until just February 28<sup>th</sup>. However, the planned state budget supplemental and potential new federal COVID Rescue Bill is likely to also bring new federal dollars to the state to extend new dollars to the MSHN/CMHSP insiders in Lansing believe there is likely to be a legislative support to extend premium pay through all of 2021.

#### **H. In Person Care and Service at SCCMHA Buildings in January**

The following table represents the numbers of consumer visitors to the SCCMHA buildings for treatment and support services. The SCCMHA treatment and service staff are for the most part using telephone and telehealth modalities from their offices to deliver care and treatment. In-person services at our buildings are for urgent care and treatment, injectable medication administration, psychiatric evaluation, lab, pharmacy and primary care visits. The visit totals are in **bold font** and the Hancock Building has the highest volume of scheduled and non-scheduled walk in visits.

Another reason for consumers visiting Hancock are those coming in to connect virtually from Hancock to the Saginaw Probate Court for involuntary hearings. The set up at Hancock is that the treating psychiatrist which will often give testimony is in one office using our virtual computer platform and the consumer and their case manager are in a separate office, socially distanced, and then all of them connect virtually to the Saginaw Probate Court. These appointments could not be easily counted as discrete visits in our data as there is almost always a sequential psychiatric visit, or lab or pharmacy visit after or before the hearing while the consumer in the building. Therefore, court hearings are included in the "Provider" line in the table below.

The Provider line is a count of all consumers coming in for medication appointments with psychiatry and nursing support. SCCMHA gave 140 injections of psychotropic medications in January that are given generally every three months and these

appointments are included in the 212 Provider line count as well. Hancock is simply a one stop shop for multiple services and an efficient arrangement during this pandemic.

The Genoa Pharmacy traffic of visitors to Hancock Building are actually higher than expressed in the table, because many consumers (about one third) picking up prescriptions, are using Genoa's curb side pick-up and never actually come into the Hancock Building. Consumers or their families, call the pharmacy one they arrive at the building in the designated Genoa pick parking spaces and prescriptions are delivered to them in their car outside the building. The Hancock Building and Genoa have never closed since the onset of COVID in March of 2020.

The staff and group home training through the SCCMHA Continuing Education Department located at the Albert and Wood Center, has largely gone virtual since the start of the pandemic. The exception of the urgent need for direct care staff training in person mask to make in CPR and Medication Administration training. It is these urgent in person classes that are counted in the Training line in the A & W numbers at the end of the table.

Hancock					
January					
	Week 1	Week 2	Week 3	Week 4	TOTALS
Intake	7	6	12	11	36
Crisis	8	11	11	9	39
Case Management	33	25	20	32	110
Injections (Health Home)	38	43	37	22	140
Great Lakes Bay Health	42	29	33	12	116
Labs	1	11	6	5	23
Genoa	28	38	29	35	130
Provider (Health Home)	51	49	57	55	212
<b>TOTALS</b>	<b>208</b>	<b>212</b>	<b>205</b>	<b>181</b>	<b>806</b>
Bay Road					
January					
	Week 1	Week 2	Week 3	Week 4	
Case Management	7	17	9	15	48
Therapy	30	30	20	27	107
<b>TOTALS</b>	<b>37</b>	<b>47</b>	<b>29</b>	<b>42</b>	<b>155</b>
Towerline					
January					
	Week 1	Week 2	Week 3	Week 4	
Case Management	1	2	0	3	6
Therapy	0	1	0	4	5
<b>TOTALS</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>11</b>
A&W					
January					
	Week 1	Week 2	Week 3	Week 4	
Training	10	6	28	5	49
<b>TOTALS</b>	<b>10</b>	<b>6</b>	<b>28</b>	<b>5</b>	<b>49</b>

**I. SCCMHA Crisis Services Interventions at Covenant Hospital  
Q1- October thru December, 2021**

**Total Adult Consumer Contacts (ECC plus Medical Floors)**

October 232 + November 163 + December 185 = 580 for Q1

(Total for ECC = 564 Total for Medical Floors =16)

**Total Youth Consumer Contacts (ECC plus Medical Floors)**

October 49 + November 39 + December 33 = 121 for Q1

(Total for ECC = 107 Total for Medical Floors =14)

**Total Adult Prescreens for Inpatient Psychiatric Admissions**

October 175 + November 122 + December 142 = 439 for Q1

239 Actual Admissions

318 Admission Diversions

**Total Youth Prescreens for Inpatient Psychiatric Admissions**

October 47 + November 36 + December 32 = 115 for Q1

56 Actual Admissions

60 Admission Diversions

Note: Because of the increasing SUD Opioid Overdoses and serious suicide attempts, by youth and young adults in January, SCCMHA Crisis Services is sending consumers and their family members home with locking medication bags and with gun locks provided by the Sheriff's Department, when firearms are known to be in the home.

**General Business and Programs**

**A. 2020 Fleet Vehicle Replacement Project is Complete**

We have completed the project to replace and reconfigure our fleet vehicles started in the first quarter of 2020.

The Board will recall back in April passing a resolution for the financing of new vehicles to replace very old vehicles and to move away from full size bus usage and transports. The move away from full busses was first because SVCR assumed responsibility for the transport of consumers participating in their new program design for supported employment that needed to be Home and Community Based Service Rule (HCBSR) compliant. The CMS HCBS Rule disallows the use of Medicaid for services that are not individualized and inclusive to community settings with non- disabled persons. The same changes were also built into the new Community Ties North and South program

design changes to also make them HCBS compliant. These changes necessitated moving away from large buss transports to van transports. This need for vehicle size change, added to an aging vehicle fleet necessitated a fleet reconfiguration and expansion.

The FY20 vehicle fleet upgrade/procurement plan concluded on 2/2/21, when the last 3 of our 7 full size busses went to auction this month. The new vehicle purchases have also been completed along with the planned wheelchair lift installation for related consumer accommodations.

The fleet now includes 41 vehicles (a combination of mostly vans, some cars and a utility truck). The new vehicle purchases in 2020 are as follows at a total cost of **\$336,215:**

- Purchase of 2 new Dodge Ram Promaster high top conversion vans with wheelchair lifts (6 passenger + 4 chair tie downs) – May 2020
- Public auction sale of 4 buses & 1 van – June 2020
- Purchase of 4 new Dodge Caravan Mini-vans – July 2020
- Purchase of 1 new Dodge Ram 1500 Tradesman maintenance truck – July 2020
- Purchase of 2 new Ford Transit high top 14-passenger vans – December 2020

#### **B. Vandalism to SCCMHA Fleet**

The entire fleet of SCCMHA vehicles has been kept at a fenced in portion of the property at the Albert and Woods Center since the fall of 2019. On the weekend of January 23<sup>rd</sup>, multiple persons cut a hole in the fence and 10 vans in the fleet were vandalized, the catalytic converters were cut from vans (model years 2005-2013) and stolen.

A police report was filed and our exterior building security camera recordings shared with officers that took the report. Saginaw Bay Underwriters assisted in the bundling of the insurance claim to keep our deductible liability as low as possible. The total cost to repair the damage to the vehicles (Y-pipe assembly and convertors) is \$15,188.00 or \$1,518.80/van. We have come to understand that the newer vehicles were not likely touched as the ability to remove catalytic convertors in new models is extremely difficult. The fencing for the fleet lot has been repaired and the repaired vehicles relocated to other SCCMHA Properties for overnight and weekends.

#### **C. MIFAST Fidelity Review of LOCUS Completed by MDHHS Last Week**

Last Wednesday, MDHHS Fidelity Assessment Steering Team (MIFAST) completed their chart reviews, billed encounter reviews, credentialing, training records and clinician, supervisor, clinical leadership, quality leadership and consumer interviews. Together these tasks comprise the review for model fidelity on the use of the Level of Care Utilization assessment tool known as the LOCUS.

The LOCUS tool is used across the SCCMHA Network and the state for adults with psychiatric disorders to inform psychiatric symptomology and appropriate levels of clinical interventions and support services.

The review went well based upon the exit conference and the written report is expected in the next two weeks.

#### **D. SCCMHA Welcomes New Veteran's Navigator**

We learned well over a year ago that MDHHS wanted fund SCCMHA to hire a Veteran's Navigator to serve veterans and their families in the Tri-County Area (Saginaw / Bay and Midland Counties). We were just getting ready to work on the contract for the funding when COVID hit and the involved MDHHS staff were delayed in moving the funding and grant process forward. This matter was taken up again around Thanksgiving and the new position established here at SCCMHA, posted and recruitment begin, somewhat interrupted by the Christmas and New Year holidays.

I am pleased to announce that Donald Leslie was hired to fill the position and joined our staff this month. He will be reporting to Melissa Sweet the Supervisor of Central Access and Intake at the Hancock Building. Mr. Leslie is a veteran from the US Army and served as a Human Intelligence Collector and was deployed and served in Iraq and also in Korea. He will be serving not just veterans and their families in the area but will also be coordinating with similar navigators across the state in the program *Walking with Warriors*. The following is a link to a video about what Veteran's Navigators are doing across the state from the Veteran's Liaison at MDHHS, Brian Webb.

**Motion made by Robert Woods and supported by Leola Wilson to receive this CEO Report. Motion Carried.**

### **VII. BOARD ACTION**

#### **A. Approval of FY 2020 Annual ORR Report & Summary Report of Annual Submission**

**Motion made by Leola Wilson and supported by Robert Woods to approve FY 2020 Annual ORR Report & Summary Report of Annual Submission  
Motion Carried**

#### **B. Resolution to Approve the Plan of Correction to MI Treasury and Additional Contribution to MERS Account for Future Employee Pension Liability**

**Motion made by Robert Woods and supported by Leola Wilson to Approve Plan of Correction to MI Treasury and Additional Contribution to MERS Account for Future Employee Pension Liability Resolution.**

**Roll Call Vote Yeas (8): Jill Armentrout, Tracey Raquepaw, Andrea Schrems, Robert Woods, Jane Sills, Steve Fresorger, Larry Jones, Leola Wilson,  
Nays (0): None**



**Abstained (1): Kathy Dwan**  
**Motion carried.**

**VIII. BOARD INFORMATION**

- C. CMHA Weekly Update – 01/08/21 link:** <https://cmham.org/wp-content/uploads/2021/01/Weekly-Update-1.8.21-1.pdf>
- D. CMHA Weekly Update – 01/15/21 link:** <https://cmham.org/wp-content/uploads/2021/01/Weekly-Update-1.15.21.pdf>
- E. CMHA Weekly Update – 01/22/21 link:** <https://cmham.org/wp-content/uploads/2021/01/Weekly-Update-1.22.21.pdf>
- F. CMHA Weekly Update – 01/29/21 link:** <https://cmham.org/wp-content/uploads/2021/01/Weekly-Update-1.29.21.pdf>
- G. Letter from C.Ruth re. SCCMHA Board Appointments – 01/21/21**

**IX. MEDIA / PUBLICATIONS**

- A. SCCMHA Provider Newsletter – January 2021**

**X. OTHER ITEMS OF INTEREST**

**XI. ADJOURNMENT**

**Motion by Robert Woods and supported by Kathy Dwan to adjourn this meeting at 6:12 pm. Motion carried.**

**Minutes prepared by:**  
**Ryan Mulder**  
**Executive Assistant to CEO**