

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
REGULAR MONTHLY BOARD MEETING MINUTES  
OCTOBER 12, 2020  
ROOM 222 - 5:00 PM**

*Due to the COVID-19 Public Health Emergency this Board Meeting  
was held virtually by telephone.*

**PRESENT:** Jill Armentrout, Mike Cierzniewski, Larry Jones, Tracey Raquepaw, Andrea Schrems, Robert Woods, Chuck Stack, Jane Sills, John Pugh

**ABSENT:** Steve Fresorger, Leola Wilson, Jordan Wise

**GUESTS:**

**STAFF:** Sandra Lindsey, Ryan Mulder

**I. CALL TO ORDER**

Tracey Raquepaw, Chair called the meeting to order at 5:00 p.m. A quorum was established and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. BOARD TRAINING FY 2021 SCCMHA STRATEGIC PRIORITIES #1 – 3**

Sandra M. Lindsey reviewed the SCCMHA Strategic Priorities 2020-2021 document included in tonight's packet. It is also available at: <https://www.sccmha.org/news-information/public-notices.html>. 1 hour of Training Credit will be given to members present and on the phone.

**IV. APPROVAL OF BOARD MINUTES**

A. Board Meeting – September 14, 2020

**Motion made by Robert Woods and supported by Chuck Stack to approve the September 14, 2020 SCCMHA Board Meeting minutes. Motion carried.**

**V. APPROVAL OF COMMITTEE REPORTS**

A. Recipient Rights Committee – September 16, 2020  
Robert Woods, Chair – *Vacancy*, Vice Chair  
Robert Woods reported.

**Motion made by Robert Woods and supported by Mike Cierzniewski to receive & file this report as written. Motion carried.**

B. Governance Committee – September 17, 2020  
*Vacancy*, Chair – Tracey Raquepaw, Vice Chair  
Tracey Raquepaw reported.

**Motion made by Tracey Raquepaw and supported by Mike Cierzniewski to receive & file this report as written. Motion carried.**

C. Ends Committee – September 28, 2020

Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair  
Tracey Raquepaw reported.

**Motion made by Jill Armentrout and supported by John Pugh to receive & file this report as written. Motion carried.**

- D. Executive Limitations – September 23, 2020  
Andrea Schrems, Chair – John Pugh, Vice Chair  
Andrea Schrems reported.

**Motion made by Andrea Schrems and supported by Larry Jones to receive & file this report as written. Motion carried.**

## **VI. CEO REPORT**

### Update on Extended Hours Pilot

Sandy noted that there have been clinical productivity concerns for a couple of years now and our work this past winter to put specific standards this past winter were interrupted by the onset of COVID-19. Now that staff are almost all back in the office, they need to once again be put in place. Sandy talked with staff over several Skype calls about potentially moving all staff from salary to hourly arrangement to address attendance and accountability as well as productivity for clinical staff (billable events). After much administrative discussion, SCCMHA has decided to postpone this change agency wide. Instead the plan is to move to increased clinical service delivery by the Board Operated Program with a combination of extended hours and clocking in and out of the ADP payroll system using new remote functionality, without any changes to the salary compensation architecture. These changes, framed as a pilot, will be exclusive to clinical operations and related front desk and security functions. The pilot will commence on November 2<sup>nd</sup> and run through at least February. The pilot goals will feature increased productivity standards, schedule accountability and safety/liability considerations. All of the pilot changes are allowable under the current collective bargaining agreements. The summary of time changes being proposed are as follows:

### **Support Coordination, Wraparound, TAY, Self Determination -Towerline**

Monday: 8:00 am - 7:00 pm Tuesday: 8:00 am - 5:00 pm  
Wednesday: 8:00 am - 7:00 pm Thursday: 8:00 am - 5:00 pm  
Friday: 8:00 am - 6:00 pm

### **Children, Youth and Family Services (FSU)- Bay Road**

Monday: 8:00 am - 7:00 pm Tuesday: 8:00 am - 5:00 pm  
Wednesday: 8:00 am - 7:00 pm Thursday: 8:00 am - 5:00 pm  
Friday: 8:00 am - 6:00 pm

### **Community Support Services - Hancock**

Monday: 8:00 am - 7:00 pm Tuesday: 8:00 am - 5:00 pm  
Wednesday: 8:00 am - 7:00 pm Thursday: 8:00 am - 5:00 pm  
Friday: 8:00 am - 6:00 pm

### **Central Access & Intake - Hancock**

Monday: 8:00 am - 7:00 pm Tuesday: 8:00 am - 5:00 pm  
Wednesday: 8:00 am - 7:00 pm Thursday: 8:00 am - 5:00 pm  
Friday: 8:00 am - 6:00 pm

**Crisis Intervention Services - Hancock**

No Schedule Changes

**Mobile Urgent Treatment- Hancock**

No Schedule Changes

**Enhanced Health - Towerline (OT, PT, RD)**

Monday: 8:00 am – 6:00 pm

Tuesday: 8:00 am – 6:00 pm

Wednesday: 8:00 am – 6:00 pm

Thursday: 8:00 am – 6:00 pm

Friday: 8:00 am – 6:00 pm

**Health Home - Hancock**

Monday: 8:00 am - 6:00 pm

Tuesday: 8:00 am – 5:00 pm (*alternating weeks RD located at Hancock and that time frame would be until 7 pm*)

Wednesday: 8:00am – 5:00 pm (*alternating weeks RD located at Hancock and that time frame would be until 7 pm*)

Thursday: 8:00 am – 5:00 pm

Friday: 8:00 am – 5:00 pm

\*Work on contracts with prescribers to expand hours underway

**Disability Rights Michigan Letter to SCCMHA and all CMHSPs on Suspended, Reduced or Terminated**

Michigan CMHs received correspondence from Disability Rights Michigan requesting data regarding changes to service deliver under the COVID -19 Stay at Home Orders. SCCMHA is working on putting together the response from SCCMHA. The most significant changes were in the areas of group programing (SVRC, Bayside Lodge, Friends for Recover, Guardian Angels Respite, CTN & CTS and some site-based ABA providers.)

**CTN and CTS Soft Reopening Update**

Work has begun for planning for a soft opening on October 26<sup>th</sup> at CTN and CTS.

**Survey Monkey on Start Stop Times**

As of 10/12 we have only heard from 5-6 board members. Ryan will send a reminder to those that have not yet completed this survey. For time being we will stick with current Board / Committee schedules.

**Motion made by Chuck Stack and supported by Robert Woods to receive this CEO Report. Motion Carried.**

**VII. BOARD ACTION**

There was no board action.

**VIII. BOARD INFORMATION**

**A. CMHA Weekly Update – 09/04/20 link:** <https://cmham.org/wp-content/uploads/2020/09/Weekly-Update-09.04.20.pdf>

**B. CMHA Weekly Update – 09/11/20 link:** <https://cmham.org/wp-content/uploads/2020/09/Weekly-Update-09.11.20.pdf>

- C. CMHA Weekly Update – 09/18/20 link:** <https://cmham.org/wp-content/uploads/2020/09/Weekly-Update-09.18.20.pdf>
- D. CMHA Weekly Update – 09/25/20 link:** <https://cmham.org/wp-content/uploads/2020/09/Weekly-Update-09.25.20.pdf>
- E. Letter to S. Lindsey re: CCAB reappointment – 09/22/20**
- F. Letter from S. Esty-MDHHS re: behavioral health transformation – 09/29/20**

Sandy noted that this letter was sent from Sarah Esty of MDHHS regarding behavioral health transformation and it being on hold until after next election / COVID-19 pandemic.

- G. Letter from Disability Rights Michigan re: Follow-Up Access Request for documentation related to Saginaw County CMH Authority's COVID-19 service suspension, reduction or termination – 09/30/20**

See pages 72-77 in tonight's packet.

- H. Letter to R. Belleman re: 2021 SCCMHA Strategic Plan and Budget – 10/1/20**

See pages 78-79 in tonight's packet.

## **IX. MEDIA / PUBLICATIONS**

### **X. OTHER ITEMS OF INTEREST**

State Hospitals are full and the waitlists hundreds of persons long. Because of the need to move people in county jails to the Forensic Center for evaluations and in response to the wait list for admissions to state facilities, MDHHS is starting a Direct Community Placement Program (DCPP). This program is developed to support direct placement discharges by MDHHS of up to 100 persons. MDHHS will be contracting directly with Hope Network and Beason Specialized Residential programs across the state for these beds. CMHSP consumers that may be involved in such discharges will not be charges for the cost of care there.

Sandy also noted that local Emergency Departments are being inundated by kids from Child Caring Institutions across the state. In out region youth are coming to the ED from Wolverine and Holy Cross. These youth often do not meet clinical in-patient admission standards but are being abandoned in the ED by CCIs indicating they can no longer meet the needs of the youth in their facility. This is greatly adding to the problem of ED Boarding. We are in a state of crisis as there are not enough hospital beds for such youth presenting and we cannot solve this problem on our own. Stay tuned for additional info.

## **XI. ADJOURNMENT**

**Motion by Mike Cierzniewski and supported by Chuck Stack to adjourn this meeting at 6:01 pm. Motion carried.**

**Minutes prepared by:  
Ryan Mulder  
Executive Assistant to CEO**