

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR MONTHLY BOARD MEETING MINUTES
JANUARY 11, 2021**

*Due to the COVID-19 Public Health Emergency this Board Meeting
was held virtually by telephone.*

PRESENT: Jill Armentrout, Mike Cierzniewski, Tracey Raquepaw, Andrea Schrems, Robert Woods, Jane Sills, Steve Fresorger, John Pugh, Larry Jones,

ABSENT: Leola Wilson, Jordan Wise

GUESTS:

STAFF: Sandra Lindsey, Ryan Mulder

I. CALL TO ORDER

Tracey Raquepaw, Chair called the meeting to order at 5:02 p.m. A quorum was established and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. APPROVAL OF BOARD MINUTES

A. Board Meeting – December 14, 2020

**Motion made by Robert Woods and supported by Mike Cierzniewski to
approve the December 14, 2020 SCCMHA Board Meeting minutes. Motion
carried.**

IV. APPROVAL OF COMMITTEE REPORTS

A. Recipient Rights Committee – No Meeting
Robert Woods, Chair – *Vacancy*, Vice Chair

B. Governance Committee – No Meeting
Vacancy, Chair – Tracey Raquepaw, Vice Chair

C. Ends Committee – No Meeting
Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair

D. Executive Limitations – No Meeting
Andrea Schrems, Chair – John Pugh, Vice Chair

V. CEO REPORT (The following represents the outline from which Sandy gave her report for 02/11/21)

Happy New Year SCCMHA Board of Directors

New Board Member Appointee: Commissioner Kathy Dwan

Commissioner Kathy Dwan has been appointed to the SCCMHA Board of Directors this month to replace Chuck Stack and will join the Board at the February 8th meeting. Sandy touched base with her by phone last Friday to congratulate her on the

appointment and to welcome her. Orientation materials will be pulled together for her next week and Sandy will begin her orientation shortly thereafter.

On a related note, Sandy also sent a letter as an email attachment to the new chairman of the Saginaw County Board of Commissioners, Commissioner Carl Ruth, congratulating him on his new leadership position and requesting the reappointment of Tracey Raquepaw, Leola Wilson and John Pugh along with the package of letters from these members requesting reappointment sent last February. These reappointments were postponed due to COVID and allowed as SCCMHA By Laws permitted these members to serve until reappointed or replaced.

Operations Update:

Services Over the Holiday Season:

The good news is that things over the holiday season went fairly well. There were challenges like the lack of available inpatient psychiatric beds here in Saginaw and across the state. As a result, there were a number of persons boarding in the ECC over the holiday season. The steady increase of COVID cases at the Covenant ECC was significant but this wave of infections found the ECC much better prepared and experienced with COVID-19. The residential providers were for the most part able to maintain staffing levels in our group home network but infections of both consumers and staff increased significantly.

SCCMHA had 5 staff with positive COVID tests from December 1st – January 4th all of which had infections resulting from exposures outside the workplace. Our staff infection rate remains low and the next week or so will tell us how careful staff were over the holiday season.

We continued to have anonymous staff complaints to MIOSHA, I believe 5-6 different complaints in total since Thanksgiving. However, we responded to each in great detail describing our safety and sanitation procedures, sharing our COVID policies, staff COVID symptom screenings, quarantine provisions and return to work clearance procedures and MIOSHA has excepted all of our responses without further review.

COVID Vaccination Strategies for Staff Members:

CMHSPs across the state have been categorized as part of the A-1 Priority group for COVID vaccination. COVID Vaccinations at SCCMHA are voluntary.

The first staff vaccination opportunity was offered before the Christmas holiday to our Crisis Service Department staff that work at the Covenant Emergency Care Center. There have been 18 staff to date that have received both doses of the Pfizer vaccine with three additional staff scheduled next week. 8 Crisis Services staff members have chosen not to receive the vaccine at this time. The strategy to offer the two dose Moderna COVID vaccine for the balance of the staff is in development.

We have signed SCCMHA up with the Saginaw Department of Public Health (SDPH) via their website for vaccinations for all other staff members, but also have accepted the offer of Moderna vaccinations for 200 of our staff from the Great Lakes Bay Health Centers. Between GLBHC and SDPH we have vaccination pathways for all of the SCCMHA staff that wish to participate.

The vaccinations through GLBHC may be given at the 500 Hancock Building in the GLBHC clinic located on the first floor of the Hancock Building, but we are certainly willing to go

to them as well. SCCMHA Contracted Network Clinical Teams and Service Programs will also be signing up as A-1 priority groups through the SPHD for the Moderna vaccinations.

All licensed Adult Foster Care (AFC) homes just like nursing homes, are also in the highest priority group categories for vaccination and each of the 139 licensed AFC sites in Saginaw County (of which a subset of 74 are under contract to SCCMHA), have been matched to either CVS or Walgreen's for vaccination through the MDHHS COVID Pharmacy Partnership Program. Vaccinations of this high-risk group are underway.

Adult Foster Care KN-95 Mask Distribution:

MDHHS has asked all of the CMHSPs in the state to assist in the KN-95 mask distribution to licensed Adult Foster Care homes located in our respective counties. These masks are coming from the MDHHS/State of MI PPE Stockpile. We have received direction as of last Thursday as to the quantity of masks for residents and staff at sites located in Saginaw County and the shipments will be arriving next week.

At SCCMHA the shipment of masks will be received at and deployed from the Albert and Woods Center, the hub for our own agency PPE stockpile and distribution. We will be expected to contact 139 licensed AFC sites in Saginaw County ASAP and arrange for distribution of 448 cases of masks (8,942 individual masks). Bed capacity at each site is informing the quantities of masks sites will be receiving.

Adult Foster Care Apple iPads:

Board members may recall that before the close of last fiscal year we had projected significant Medicaid funding favorability. Late in the summer we determined it would be a great investment to add additional technology to our 74 group homes and other residential sites to improve telehealth access and we were able to make the purchase of devices before year end. Our IT department has been configuring these devices and distributing them to the homes and are about 68% finished. Here are the details for the project:

Device Specs:

- Apple iPad 7th Generation
- 10.2" Display
- 32GB Storage
- WiFi Connectivity

Package Includes:

- iPad
- Charger & Cable
- OtterBox Protective Case

Device Setup Includes:

- Create & Setup iCloud Account (Credentials will be provided with unit)

Applications Installed:

- myStrength
- Zoom
- Quick Access Shortcuts:
 - SCCMHA Website - <https://www.sccmha.org>
 - DOXY Telehealth - <https://sccmha.doxy.me>

By the Numbers...as of 1/8/2021

74 – Total Sites for Devices

50 – Deployed & Picked-up by Group Home – 68%

10 – Ready for Pick-up – 14%

14 – Remaining to be Setup by IT – 19%

Total Cost Per Unit: \$419

Apple iPad 7th Generation: \$329

OtterBox Protective Case: \$90

\$419 x 74 sites = \$31,006 Total Equipment Cost

Scheduled 2% Employee Wage Increase

Calendar 2021 is the last year of our current collective bargaining agreements with the SEIU, MNA and AFSME Unions. The year, commencing with the first payroll in January, the negotiated 2% compensation increase will go into effect for both represented and unrepresented staff members.

The estimated cost of the increase based upon the current staffing plan is \$11,500 per payroll and estimated to be \$220,000 for the 9 months of FY 21. The full year (12 months) cost is \$299,000.

Motion made by Robert Woods and supported by Larry Jones to receive this CEO Report. Motion Carried.

VI. BOARD ACTION

There was no board action.

VII. BOARD INFORMATION

A. CMHA Weekly Update – 12/04/20 link: <https://cmham.org/wp-content/uploads/2020/12/Weekly-Update-12.4.20.pdf>

B. CMHA Weekly Update – 12/11/20 link: <https://cmham.org/wp-content/uploads/2020/12/Weekly-Update-12.11.20.pdf>

C. CMHA Weekly Update – 12/18/20 link: <https://cmham.org/wp-content/uploads/2020/12/Weekly-Update-12.18.20.pdf>

D. Governor Whitmer Signs Senate Bill 1246 allowing public bodies to hold meetings electronically until 3/31/21

E. Governor Whitmer Signs Senate Bill 748 which includes extension of existing wage increase for Direct Care Workers until February 28, 2021

F. 2021 Saginaw County Board of Commissioners Membership

VIII. MEDIA / PUBLICATIONS

IX. OTHER ITEMS OF INTEREST

Virtual Winter CMHA Conference coming up on February 9-12, 2021. I emailed out the agenda earlier this afternoon so you can take a look at sessions on the program. It would be helpful if we could know if you are interested in attending by Friday, Jan. 15 at 5:00 pm. Call Ryan with any questions.

X. ADJOURNMENT

Motion by Robert Woods and supported by Mike Cierzniewski to adjourn this meeting at 5:32 pm. Motion carried.

Minutes prepared by:
Ryan Mulder
Executive Assistant to CEO