

**MINUTES**  
**RECIPIENT RIGHTS COMMITTEE MEETING**  
**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**  
**JANUARY 20, 2021 at 5:00 PM**

*Due to the COVID-19 Public Health Emergency this Recipient Rights Committee Meeting was held virtually by telephone.*

**PRESENT:** Tracey Raquepaw, Robert Woods, Jesse Saldana, Deb Nagel

**ABSENT:** Leola Wilson, Jill Armentrout

**STAFF:** Melynda Schaefer, Kentera Patterson & Ryan Mulder

**GUESTS:**

**I. OPENING PROCEDURE**

Robert Woods, Recipient Rights Committee Chair called the meeting to order at 5:02 p.m. A quorum was established and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. FY 2020 ORR COMMITTEE TRACKING FORM**

Melynda Schaefer, Supervisor of the Customer Service/Recipient Rights Office informed the committee that Review and provide comments on the annual report and Training on Policies 02.02.06, 02.02.07, 02.02.08, 02.02.09 & 04.01.02 will be completed by the end of tonight's meeting.

**IV. FY 2020 ANNUAL REPORT**

Melynda Schaefer, Supervisor of the Customer Service/Recipient Rights Office reviewed the FY 2020 Annual Reports Summary Report for the Recipient Rights Committee. *See Recipient Rights Packet for complete details of this report.*

**Motion was made by Tracey Raquepaw and supported by Deb Nagel to receive & file FY 2020 ANNUAL REPORT as written and recommend to full Board for approval. Motion carried.**

**V. TRAINING ON POLICIES**

Melynda Schaefer, Supervisor of the Customer Service/Recipient Rights Office trained the committee on ORR Policies: 02.02.06, 02.02.07, 02.02.08, 02.02.09 & 04.01.02.

**Motion was made by Tracey Raquepaw and supported by Deb Nagel to receive & file TRAINING ON ORR TRAINING POLICIES as written. Motion carried.**

**VI. MISCELLANEOUS**

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New RR Investigator Kentera Patterson was present for the meeting. She thanked Tim and Melynda for the opportunity to join tonight's meeting and get to meet the RR Committee.

**VII. NEXT MEETING – MARCH 17, 2021 AT 5:00PM**

**VIII. ADJOURNMENT**

**With no other business a motion was made by Tracey Raquepaw with support from Nagel to adjourn this meeting at 5:20 p.m.  
Motion carried.**