

**EXECUTIVE LIMITATIONS COMMITTEE MEETING  
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
JUNE 23, 2021 – 5:15 P.M.**

*Due to the COVID-19 Public Health Emergency this Executive Limitations Committee Meeting was held virtually by Zoom.*

**PRESENT:** Andrea Schrems, Tracey Raquepaw, Larry Jones, Robert Woods

**ABSENT:** Leola Wilson, John Pugh

**GUESTS:**

**STAFF:** Sandra Lindsey, Laura Argyle

**I. OPENING PROCEDURE**

Andrea Schrems, Chair called the meeting to order at 5:25 p.m., a quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. EXPENSE REPORTS & BALANCE SHEET THRU MAY 2021**

Laura Argyle reviewed the Statement of Net position (balance sheet) & Statement of Revenues, Expenses and Changes in Net Position as of 05/31/2021.

**Motion was made by Robert Woods and supported by Tracey Raquepaw to receive & file EXPENSE REPORT & BALANCE SHEETS THRU MAY 2021. Motion carried.**

**IV. FY 2022 BUDGET TIMELINE**

Laura Argyle reviewed the FY 2022 budget timeline.

**Motion was made by Robert Woods and supported by Larry Jones to receive and file the FY2022 BUDGET TIMELINE. Motion carried.**

**V. MONTHLY REPORT ON EXECUTIVE LIMITATIONS**

Sandy noted there were not any violations of the Executive Limitation Policies.

**Motion was made by Robert Woods and supported by Larry Jones to receive and file the MONTHLY REPORT ON EXECUTIVE LIMITATIONS. Motion carried.**

**VI. BOARD TECHNOLOGY DISCUSSION**

At last week's Governance Committee meeting the topic of Board Technology was discussed. The Committee asked SCCMHA Administration to check with Board to see if there were members with any needs in the technology area (need for data, device to access Zoom conference, etc.)? SCCMHA Administration will reach out to members and ask about purchasing necessary equipment and packet preferences (hard copy, electronic, or both).

**VII. OTHER ITEMS OF IMPORTANCE**

Sandy noted:

Work Force Update: There is a significant workforce shortage in the region for all positions creating more effort and expense to recruit for open positions. This shortage is not unlike other areas of the state.

Capital Projects: A large number of the capital projects funded by the County Bond have been completed over the pandemic and a full report will be included in a report to the Board at the end of the year.

FY 2022 Strategic Priorities: Following the completion of the FY 2022 budget, internal work sessions will be held to update the Annual Strategic Plan. The completed plan will be presented at annual Public Hearing which will be scheduled in early October.

#### **VIII. ADJOURNMENT**

**With no other business a motion was made by Robert Woods with support from Larry Jones to adjourn this meeting at 6:20 p.m. Motion carried.**