

**MINUTES  
RECIPIENT RIGHTS COMMITTEE MEETING  
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
SEPTEMBER 21, 2022 – 5:15 PM  
ROOM 190/191**

**PRESENT:** Lisa Coney, Joan Williams, Tracey Raquepaw, Deb Nagel, Lisa Sawyer, Cym Winiecke, Jill Armentrout

**ABSENT:** Robert Woods,

**STAFF:** Tim Ninemire & Ryan Mulder

**GUESTS:**

**I. OPENING PROCEDURE**

Robert Woods, Chair called the meeting to order at 5:17 p.m. A quorum was established and verification of posting was determined.

**II. APPEALS TRAINING**

Tim Ninemire, Director of Customer Service/Recipient Rights trained the committee on:

- Categories of Rights Violations (black & white Mental Health Rights – Categories)
- Complaint Investigation Process (Color Flow Chart)
- Types and Weighing of Evidence
- Explanation of the Preponderance of the Evidence Standard Used by Rights Office in Determining Whether a Rights Violation Has Occurred
- Statutory Definition of “Appropriate Remedial Action”
- Agency Disciplinary Guidelines
- Agency Policy/Procedures on the Appeals Process and Functions of the Appeals Committee

**Motion was made by Tracey Raquepaw with support from Cym Winiecke to receive and file the Appeals Training. Motion carried.**

**III. MISCELLANEOUS**

**IV. NEXT MEETING – November 16, 2022 AT 5:15PM**

**V. ADJOURNMENT**

**With no other business a motion was made by Joan Williams with support from Tracey Raquepaw to adjourn this meeting at 5:57 p.m. Motion carried.**