

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR MONTHLY BOARD MEETING MINUTES
OCTOBER 9, 2023, 2022 – 5:15 PM
ROOM 190**

PRESENT: Tracey Raquepaw, Deb Nagel, Lisa Coney, Robert Woods, Mike Cierzniewski, Cherie Long, Kathleen Schachman, Joan Williams,

ABSENT: Steve Fresorger, Jill Armentrout, John Pugh, Cym Winiecke,

GUESTS: Patti Colpean, Kerri Wissmueller

STAFF: Sandra Lindsey, Jan Histed, Ryan Mulder

I. CALL TO ORDER

Tracey Raquepaw - Chair called the meeting to order at 5:18 p.m. A quorum was established, and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. APPROVAL OF BOARD MINUTES

A. Board Meeting – September 11, 2023

Motion made by Lisa Coney and supported by Cherie Long to approve the September 11, 2023, SCCMHA Board Meeting minutes as written. Motion carried.

IV. APPROVAL OF COMMITTEE REPORTS

A. Governance Committee – September 21, 2023

Mike Cierzniewski, Chair / Jane Sills, Vice Chair
Reported by Mike Cierzniewski.

Motion made by Mike Cierzniewski and supported by Deb Nagel to receive and file this report as written. Motion carried.

B. Ends Committee – September 25, 2027

Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair
Reported by Tracey Raquepaw.

Motion made by Tracey Raquepaw and supported by Deb Nagel to receive and file this report as written. Motion carried.

C. Executive Limitations – September 27, 2023

Cym Winiecke, Chair – Tracey Raquepaw, Vice Chair
Reported by Tracey Raquepaw.

Motion made by Tracey Raquepaw and supported by Lisa Coney to receive and file this report as written. Motion carried.

- D.** Recipient Rights Committee – September 27, 2023
Robert Woods, Chair – Deb Nagel, Vice Chair
Reported by Robert Woods.

Motion made by Deb Nagel and supported by Kathleen Schachman to receive and file this report as written. Motion carried.

V. CEO REPORT

SCCMHA was asked by MDHHS to apply for 2024 funding of an Early Childhood Specialty Court Coordinator that would work with the local child welfare office of MDHHS and the Saginaw County Family Division of the 10th Circuit Court, to partner in the development of a new specialty court docket. The purpose of the new court would be to address the needs of families with babies and young children that have been removed from their custody as a result of abuse and/or neglect court orders or those at risk for removal and loss of custody. The coordinator position would be a highly credentialed clinical position in early childhood that would work closely with our Infant Mental Health Program and our family court and child welfare partners and these families for reunification or alternative custodial permanency in kinship foster care. SCCMHA did make the grant application and we are awaiting an official response from MDHHS for this funding. See page 63 of the board packet for Sandy's letter regarding the application.

Sandy provided information about SCCMHA EAP provider ESPYR. Promotional material is in tonight's packet on pages 11-13. As an SCCMHA Board member this is a benefit available to yourself or household family members. Contact ESPYRE at 800-869-0276. SCCMH strongly encourages participation if this is a service that could assist you or your household members. Board members should reach out to Ryan if there are any difficulties in engaging ESPYRE for service.

Public Hearing on the 2024 Strategic Plan and Budget was held last Thursday. Six guests attended, including CAC members. Sandy presented the Strategic Plan highlights and Jan Histed presented the FY 24 SCCMHA Budget Plan. Sandy will be presenting the Strategic Plan to the Board over the next several meetings, breaking up the presentation due to its length.

CEO Succession Planning: Sandy is going to go on vacation for the last two weeks of November and plans to talk with her husband on the date of her retirement while away. She will inform the board and resume succession planning in January. Tim Ninemire, ORR Officer and Director of Customer Services and Security will be retiring after more than 30 years on October 31, 2023. Sandy has been working all year on a reorganization plan for the functions Tim oversees. As of November 1, 2023, Kentera Patterson will serve as the Officer of Recipient Rights and Compliance and Melissa Gutzwiller will serve as the Director of Environmental Services, Customer Services and Security.

Motion made Deb Nagel and supported by Mike Cierzniewski to receive & file this report as written. Motion carried.

VI. BOARD ACTION

- A. Approval of Proposed Changes to Improve Attendance and Ongoing Quorum Concerns**

It was recommended at the recent Governance meeting that the SCCMHA Board make changes in order to improve attendance and ongoing quorum concerns. The following was noted...

Motion made by Lisa Coney with support from Deb Nagel to approve Changes to Improve Attendance and Ongoing Quorum Concerns:

- 1) members can continue to participate via Zoom but will be unable to be counted towards quorum count or vote on matters coming before board/committee unless they have an Accommodation Form completed and approved by Office of CEO.**
- 2) members will only receive meeting stipend for physical meeting attendance unless they have an Accommodation Form completed and approved by Office of CEO. Motion carried.**

B. Approval of CEO Evaluation on Compiled Evaluation Results

Ms. Lindsey thanked the Board for their continued support and confidence in her ability to manage SCCMHA. She indicated enjoying the feedback and loves working here in Saginaw and it is her pleasure to continue to do so. She thanked the board for completing this evaluation and sharing such positive comments.

Motion made by Kathleen Schachman with support from Mike Cierzniewski to approve the CEO Evaluation as written. Motion carried.

C. Approval of Emergency CEO Succession FY 2024

Motion made by Deb Nagel and supported by Cherie Long to approve the FY 2024 annual CEO Emergency Succession Plan. Motion carried.

D. Approval of FY 2024 PIHP Contract with MSHN

Motion made by Kathleen Schachman with support from Mike Cierzniewski Authorizing the CEO to sign FY 2024 PIHP (Medicaid) Contract with MSHN. Motion carried.

E. Approval of FY 2024 CMSHP Contract with MDHHS

Motion made by Deb Nagel with support from Cherie Long Authorizing the CEO to sign FY 2024 CMHSP (GF) Contract with MDHHS. Motion carried.

VII. BOARD INFORMATION

- A. CMHA Weekly Update – September 2023 links: <https://cmham.org/resources/weekly-update/>**
- B. SCCMHA CAC Minutes <https://www.sccmha.org/about/board-agendas-and-meetings.html>**
- C. October is National Mental Illness Awareness Week [1st-7th] & World Mental Health Day [10th]**
- D. Letter from BOC Chairman, Christopher Boyd re: Sandy reappointment to Saginaw County Community Corrections Board**
- E. MDHHS – Michigan’s Current and Incoming CCBHC Demonstration Sites**
- F. Email from S. Lindsey re: Distribution of Portfolios for all staff next week & Staff Retention Bonus on 9/29**

VIII. MEDIA / PUBLICATIONS

A. SCCMHA Provider News – September 2023

IX. OTHER ITEMS OF INTEREST

X. ADJOURNMENT

Motion by Robert Woods supported by Mike Cierzniewski to adjourn this meeting at 6:38 PM p.m. Motion carried.

**Minutes prepared by:
Ryan Mulder
Executive Assistant to CEO**