

**MINUTES
RECIPIENT RIGHTS COMMITTEE MEETING
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
MARCH 19, 2025 – 5:15 PM
ROOM 190**

PRESENT: Tracey Raquepaw, Lisa Sawyer, Jaime Huffman, Joan Williams, Robert Woods

VIRTUAL: Jill Armentrout

ABSENT: Cym Winiecke, Jacob Kern,

STAFF: Kentera Patterson, Judy Sausedo

GUESTS:

I. OPENING PROCEDURE

Lisa Sawyer, Vice Chair, called the meeting to order at 5:21p.m. A quorum was established, and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public comment.

III. ELECTION OF CHAIRPERSON

The ORR Committee agreed to table this agenda item until the next ORR committee meeting on 5/21/25 due to absent committee members.

Motion made by Tracey Raquepaw with support from Jamie Huffman to table the election of chairperson until the next meeting. Motion carried.

IV. FY 2024 FINAL ORR COMMITTEE TRACKING FORM

Kentera Patterson, Officer of Recipient Rights, informed the committee that Training on Policies 02.02.11, 02.02.14, 02.02.16, 02.02.17 & 02.02.18 will be completed by the end of tonight's meeting.

Motion was made by Joan Williams and supported by Tracey Raquepaw to receive & file FY 2024 ORR Committee Tracking Form. Motion carried.

V. TRAINING ON POLICIES

Kentera Patterson, Officer of Recipient Rights, trained the committee on ORR Policies: 02.02.11, 02.02.14, 02.02.16, 02.02.17 & 02.02.18.

Motion was made by Robert Woods with support from Tracey Raquepaw to receive and file the Training on Policies. Motion carried.

VI. ATTESTATION LETTER

Kentera Patterson, Officer of Recipient Rights, informed the committee of the ORR Corrective Action Plan Discussion and Attestation of Compliance with Mental Health Code (Chapter 7), from Sandra Lindsey, CEO to the Board of Directors on 3/10/25 regarding the requirements for ORR Officer Hiring and RAC Authority.

Motion was made by Tracey Raquepaw with support from Jamie Huffman to receive and file the Attestation Letter. Motion carried.

VII. POLICY REVIEW 02.02.02 – ADVISORY COMMITTEE

Kentera Patterson, Officer of Recipient Rights, trained the committee on ORR Policies: 02.02.02.

Motion was made by Tracey Raquepaw with support from Robert Woods to receive and file the Training on Advisory Committee Policy (02.02.02). Motion carried.

VIII. MISCELLANEOUS / OTHER

Kentera Patterson, Officer of Recipient Rights, trained the committee on Procedural Steps for SCCMHA Appeals Committee which also serves as the Recipient Rights Advisory Committee.

Motion was made by Joan Williams with support from Tracey Raquepaw to receive and file the Training on Procedural Steps for SCCMHA Appeals Committee. Motion carried.

IX. NEXT MEETING – MAY 21, 2025, AT 5:15PM

Kentera noted the next meeting is May 21st.

X. ADJOURNMENT

With no other business a motion was made by Robert Woods with support from Tracey Raquepaw to adjourn this meeting at 6:05 p.m. Motion carried.