

**Saginaw County Community Mental Health Authority Presents:**

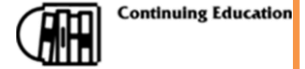
## **New Home Manager Training**

**Thursday June 5 & Friday June 6, 2025**

*\*refer to schedule below for times*



Albert & Woods Professional Development and Business Center  
1 Germania Platz, Saginaw 48602



**Course Description** SCCMHA service provider staff who serve as new home managers in Saginaw County licensed residential facilities.

**About This Training** This mandatory training will provide new home managers with tools and valuable information from a variety of presenters to assist in supervising direct care staff in a residential setting. Participants must attend both days. This training is provided live at the A&W Training facility.

### **Agenda**

8:45am – 9:00am	Welcome, Sign In
9:00am–9:45am	Incident Reports - Ashley Wilcox
9:50am-10:50am	Auditing - Melynda Schaefer & auditing team
10:50am–11:00am	Break
11:00am–11:30am	The Role of the Case Manager/Supports Coordinator - Lynn White
11:35am–12:05pm	Recipient Rights – Judy Sausedo, Joy Mathias, Freddie Lockhart and Ronda Nelson
12:05pm-1:15pm	Lunch - <b>*PROVIDED BY SCCMHA Local Funds*</b>
1:15pm–1:45pm	Residential Facilities – Matt Briggs
1:50pm – 3:20pm	Nutrition and Food Safety – Jessica Huber & Patricia Ruth

### **Agenda**

8:45am – 9:00am	Welcome, Sign In
9:00am – 9:45am	Life Like Everyone Else - Rebecca Serrano and Vaia Economou-Clifford
9:50am – 10:35am	Positive Behavior Support - Ashley Wilcox
10:35am – 10:45am	Break
10:45am – 11:45am	Documentation - Valerie Toney
11:45am – 1:00pm	Lunch - <b>*PROVIDED BY SCCMHA Local Funds*</b>
1:00pm – 2:30pm	Communicable Diseases/Consumer Health/Medications– Samantha Tenut, Valerie Toney and Matthew Nagy
2:35pm – 3:15pm	Overview of Training – Matthew Nagy & Valerie
3:15pm – 3:30pm	Quiz Directions/Conclusion – Alecia Schabel

**How to Register/Accommodations** Please let us know if you need any special accommodation such as mobility assistance, interpreters, etc. at the time of registration. We will make every attempt to honor your special needs request.

***Please note:*** The HVAC system is designed to maintain an overall average temperature by zone. There may be individual areas that fall outside of that average temperature. For those types of areas, the key is to *dress appropriately if cool, and if warm we can provide fans.*

**Late Notice** If the training room door is closed and locked and the trainer did not give prior approval, credit will not be given.

**To receive credit, participants must:**

1. Sign in before the start of the training on both days.
2. Be present for the entire training on both days.
3. Complete a course evaluation at the end of the training on both days.

**Certificates** will be awarded within 60 days of the training *after online quizzes are completed and passed.* Attendees spending excessive time out of the room or engaging in activities not associated with the training as determined by the instructor or monitor may not receive credit. *No partial credit will be given.*

**Bring with you to training:**

- Participant Training Guide (attached)
- Please be sure you designate time to review the SCCMHA Home Manager Manual found online here: [Home Manager Manual | SCCMHA](#)
  - If you do NOT have access to the link above, please reach out to request access via this link: [External Provider Sentri Add/Remove Staff](#)

***Presenters***

**Charlotte Fondren**

Director of Services for Persons with IDD

**Vaia Economou-Clifford**

Self-Determination Coordinator

**Samantha Tenut**

Nurse Health Care Services & Coordination

**Valerie Toney and Matthew Nagy**

Continuing Education Trainers

**Judy Sausedo, Joy Mathias, Freddie Lockhart & Ronda Nelson**

Recipient Rights Supervisor/Advisors

**Matt Briggs**

Chief of Network Business Operations

**Alecia Schabel**

Continuing Education Supervisor

**Rebecca Serrano**

Mental Health Supervisor – Supports Coordination

**Lynn White**

Community Liaison

**Melynda Schaefer, Tiffany Barnett, Chelsea Trischler,**

**Michelle Vasquez and Ashley Blackmer**

Auditing Supervisor/Team

**Ashley Wilcox**

Quality Project Specialist

**Jessica Huber & Patricia Ruth**

Dieticians