

| <b>Policy and Procedure Manual</b><br><b>Saginaw County Community Mental Health Authority</b> |                                                                                                                                                                                                                        |                                                                                                                                                                 |
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| <b>Subject:</b> Recipient Rights<br>- Entertainment Material,<br>Information, and News        | <b>Chapter:</b> 02 -<br>Customer Service and Re-<br>cipient Rights                                                                                                                                                     | <b>Subject No:</b> 02.02.22                                                                                                                                     |
| <b>Effective Date:</b><br>September 7, 1997                                                   | <b>Date of Review/Revision:</b><br>3/19/03, 1/25/08, 7/13/09,<br>6/19/12, 6/14/14, 11/27/16,<br>6/1/18, 1/8/19, 2/11/20,<br>2/9/21, 5/10/22, 3/14/23,<br>3/12/24, 4/8/25, 3/10/26<br><b>Supersedes:</b><br>06.02.24.00 | <b>Approved By:</b><br>Sandra M. Lindsey, CEO<br><br><b>Responsible Director:</b><br>Kentera Patterson, Officer<br>of Recipient Rights                          |
|              |                                                                                                                                                                                                                        | <b>Authored By:</b><br>Kentera Patterson, Officer<br>of Recipient Rights<br><br><b>Additional Reviewers:</b><br>Judy Sausedo, Supervisor<br>of Recipient Rights |

**Purpose:**

The purpose of this policy is to ensure the rights of people served receiving mental health services from Saginaw County Community Mental Health Authority (SCCMHA) to have access to entertainment material, information, and news.

**Policy:**

It is the policy of SCCMHA to assure people served of mental health services are not discriminated against in having access to entertainment material, information, and news unless specified in their Individual Plan of Service.

**Application:**

This policy applies to all people served of SCCMHA including the Service Provider Network.

**Standards:**

- 1) Person served shall not be prevented, at their own expense, from acquiring reading, written or printed material, or from viewing or listening to television, radio, recordings, or movies for reasons of, or similar to, censorship except under circumstances outlined in this policy.
- 2) A provider may limit access to entertainment materials, information, or news only if such a limitation is specifically approved in the person served Individualized Plan of Service. A provider shall document each instance when a limitation is imposed in the person served record.

- 3) The limitations/restrictions will be removed when they are no longer clinically justified.
- 4) Minors served have the right to access material not prohibited by law unless the legal guardian of a minor or Loco Parentis objects to this access.
- 5) There may be general program restrictions to access material by a provider, but in no circumstances when it conflicts with an individual's rights as defined in the Constitution of the United States or the Bill of Rights.
- 6) This policy provides a process addressing a person served interest in a daily Newspaper.
- 7) This policy allows the person in charge of the plan of service to attempt to encourage the parent/guardian of a minor to withdraw their objections as referenced within this policy.
- 8) The policy describes the process for persons served to appeal the denial of their right to have access to entertainment material, information, and news.
- 9) Restrictions on access to entertainment material, information, and news for the benefit of a group are not allowed and must be addressed in each Individual Plan of Service.

**Definitions:**

**Assigned Support Staff:** Case Manager, Support Coordinator, or Therapist assigned to work with a SCCMHA person served. The Case Manager, Support Coordinator, or Therapist may be a SCCMHA staff person or a member of the SCCMHA Service Provider Network.

**Loco Parentis:** A person or institution that assumes parental rights and duties for a minor.

**Entertainment material, information, and news:** Printed material, viewing or listening to television, radio, recordings, or movies

**References:**

Michigan Mental Health Code 330.1708  
Administrative Rules 330.7139

**Exhibits:**

None

**Procedure:**

| ACTION                                                                                                                                                                                                                                                                                                                                                                                           | RESPONSIBILITY            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 1) Limitations may be imposed upon a person served right to access entertainment material, information, or news if the need to do so is indicated in the assessment during the Person-Centered Planning process. The limitations(s) will be documented in the clinical record. Restrictions for the benefit of a group are not allowed and must be addressed in each Individual Plan of Service. | 1) Assigned Support Staff |
| 2) Limitations will be removed when they are no longer essential to achieving objectives which justify the restrictions or limitations. The removal of restrictions or limitations will be documented in the clinical record.                                                                                                                                                                    | 2) Assigned Support Staff |
| 3) The person served, their guardian, parent of a minor, or loco parentis will be notified they may file a Recipient Rights complaint if they feel the restrictions or limitations are not justified.                                                                                                                                                                                            | 3) Assigned Support Staff |
| 4) A person served interest in and for the provision of a daily newspaper will be assessed.                                                                                                                                                                                                                                                                                                      | 4) Assigned Support Staff |
| 5) Attempts will be made to encourage a guardian, parent of a minor, or loco parentis to withdraw objections to material desired by the minor, when appropriate.                                                                                                                                                                                                                                 | 5) Assigned Support Staff |