

**EXECUTIVE LIMITATIONS COMMITTEE MEETING
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
APRIL 22, 2026 – 5:15 P.M.
ROOM 190**

PRESENT: Lisa Coney, Tracey Raquepaw, John Pugh, Cym Winiecke

VIRTUAL:

ABSENT:

GUESTS:

STAFF: Sandra Lindsey, Jan Histed, Fred Stahl & Ryan Mulder

I. OPENING PROCEDURE

Cym Winiecke, Chair called the meeting to order at 5:15 p.m., a quorum was established, and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public participation.

III. ELECTION OF OFFICERS

The Executive Limitations Committee discussed Chair and Vice Chair positions. After discussion, Cym Winiecke agreed to be Chair and Tracey Raquepaw to be Vice Chair.

Motion made by John Pugh with support from Lisa Coney to unanimously support the election of Cym Winiecke as Chair & Tracey Raquepaw, Vice Chair for the Executive Limitations Committee. Motion carried.

IV. AUDIT REPORTS

A. FY 2025 Financial Audit Report / Governance Letter

B. FY 2025 Single Audit / Federal Awards Report

C. FY 2025 Compliance Audit Report

Michael Rolka of Yeo & Yeo joined the meeting via Zoom and reviewed SCCMHA's FY 2025 Financial Audit, Single Audit / Federal Awards and Compliance Audit Reports. Sandy thanked Michael and SCCMHA Finance Staff for their efforts on this year's Audit. The Board was able to ask questions / make comments.

Motion made by Lisa Coney and supported by Tracey Raquepaw to receive and file the FY 2025 Financial Audit, Single Audit/Federal Awards & Compliance Audit Reports and recommend to full Board for approval. Motion carried.

V. EXPENSE REPORT & BALANCE SHEET THRU MARCH 2026

Jan Histed, CFO reviewed the Statement of Net position (balance sheet) & Statement of Revenues, Expenses and Changes in Net Position as of 03/31/2026.

Motion was made by Tracey Raquepaw and supported by Lisa Coney to receive & file EXPENSE REPORT & BALANCE SHEETS THRU MARCH 31, 2026. Motion carried.

VI. MONTHLY REPORT ON EXECUTIVE LIMITATIONS

Sandy noted that there were no violations of the Executive Limitation Policies.

Motion was made by Lisa Coney and supported by Tracey Raquepaw to receive and file the MONTHLY REPORT ON EXECUTIVE LIMITATIONS. Motion carried.

VII. REVIEW OF EXECUTIVE LIMITATIONS POLICIES

As part of SCCMHA's annual review of agency policies all Board Policies are on the agenda tonight. Copies of all the Governance, Executive Limitations and Ends Committee policies were included in the packet. Ryan noted that marked up versions of the SCCMHA Board Policies with changes noted in red font are going to be sent out electronically by Ryan to Governance, Ends & Executive Limitations Committee members. These revised policies will then be formally approved at the June 8 Board meeting. Any recommended changes should be returned to Ryan no later than May 29, 2026. Note: there are several board policies associated with different committees that will be reviewed by all committees.

The Executive Limitations committee was able to ask questions / make comment. See handouts for details.

VIII. CEO SUCCESSION PLANNING – NEXT STEPS

Sandy wanted to make sure that the EL Committee is on the same page for CEO Succession Planning and Next Steps. The committee briefly reviewed the draft CEO Job Description, CEO Job Vacancy Announcement and CEO Succession Planning Duties Documents. Fred also reviewed the process for interested persons to apply for vacant CEO position.

Committee approved the CEO Job Description and Job Vacancy summary. The Job Posting will be posted both internally and externally by April 30th then. CEO Search will be standing topic on EL meetings going forward. Committee also asked for weekly update on CEO applicants (maybe Friday at 5:00 pm).

IX. OTHER ITEMS OF IMPORTANCE

A. Pierce, Monroe & Associates, LLC, Monitoring Closeout Letter – ARPA Program – Mental Health Block Grant Funds – No Findings

The April 9 letter was reviewed on screen noting that there were no fundings for ARPA Program 17 – Mental Health Block Grant. After their review, the Compliance Team noted no findings or concern related to the expenditure's selected and has communicated to MDHHS. Jan reviewed the following:

Behavioral Health Workforce Stabilization Support grant (BU 540)

Three-year grant - FY2023 through FY2025

Amount awarded: \$68,000 per year \$204,000 in total

Total amount expended: \$177,000

(\$27,000) Unspent

Grant funds were used for retention bonuses and signing (hiring) bonuses.

\$27,000 of the FY2025 funds were unused due to the grant being paused April 1, 2025 and due to restrictions regarding use of funds. First year there was less restriction on spreading the funds across multiple objectives – in FY2023 all funds were used for retention bonus, in FY2024 funds were used for both signing bonuses and retention bonuses, and in FY2025 funds were used for signing bonuses (there were no retention bonuses).

The April 1, 2025 pause was due to HHS COVID-19 Grant Terminations.

X. ADJOURNMENT

With no other business, a motion was made by Lisa Coney with support from Tracey Raquepaw to adjourn this meeting at 6:27 p.m. Motion carried.