

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
GOVERNANCE COMMITTEE MEETING MINUTES
APRIL 16, 2026 – 5:15 p.m.
ROOM 190**

PRESENT: Mike Cierzniewski, Tracey Raquepaw, Susan McCauley

ABSENT: Maria Vela, John Pugh

GUEST(S):

STAFF: Sandra Lindsey, Ryan Mulder

I. OPENING PROCEDURE

Mike Cierzniewski, Chair called the meeting to order at 5:18 p.m. Verification of the public posting was acknowledged, and a quorum was established.

II. PUBLIC PARTICIPATION

There was no public participation.

III. ELECTION OF OFFICERS – Committee Chair and Vice Chair

Motion made by Tracey Raquepaw with support from Susan McCauley to cast a unanimous ballot to appoint Mike Cierzniewski, Chair & Susan McCauley, Vice Chair for the Governance Committee. Motion carried.

IV. BOARD OF DIRECTORS POLICY REVIEW DISCUSSION

As part of SCCMHA's annual review of agency policies (a CARF requirement) all Board Policies are on the agenda tonight. Copies of all the Governance, Executive Limitations and Ends Committee policies were included in the packet. Ryan noted that marked up versions of the SCCMHA Board Policies with changes noted in red font are going to be sent out electronically by Ryan to Governance, Ends & Executive Limitations Committee members. These revised policies will then be formally approved at the June 8 Board meeting. Any recommended changes should be returned to Ryan no later than May 29, 2026. *Note: there are several board policies associated with different committees that will be reviewed by all committees.*

The Governance committee was able to ask questions / make comment. *See handouts for details.*

Motion made by Tracey Raquepaw with support from Susan McCauley to bring policies to SCCMHA Committee Meetings and as edits are needed a complete set of changes will be brought to the June 8 Board Meeting for final approval. Motion carried.

V. BOARD ATTENDANCE LOG

The Governance Committee reviewed the Attendance log and noted that there was one areas of concern (Kern). Governance Chair will send communication to Jacob to remind him that he has missed 50% of the regularly scheduled Authority Board

meetings and Committee meetings combined in the previous six (6) months period and encourage him to make every effort to make upcoming Board / Committee meetings.

Motion made by Susan McCauley with support from Tracey Raquepaw to receive and file the Board Attendance Log as presented. Motion carried.

VI. BOARD TRAINING LOG

The Governance Committee reviewed the Training log and noted that there were a few areas of concern (McCauley, Kern, Huffman). Governance Chair will send a communication to Susan, Jacob, Jaime and remind them of the training requirement (4-8 hours annually) and encourage him to attend an upcoming Board Association Conference or other available online/virtual training.

Motion made by John Pugh with support from Tracey Raquepaw to approve the Board Training Log as presented. Motion carried.

VII. OTHER ITEMS OF IMPORTANCE

Sandy noted SCCMHA could present some additional Board Training in coming months as well. Some examples: Health Care Compliance Training, Cyber Security Training Program/Data, Contractor Onboarding Process, etc. Sandy will reach out to key informants to see about possible presentations for Board Training credit. Governance Committee agreed that these topics were excellent ideas for potential Board training. We can discuss again at upcoming Governance Committee meeting.

Data Dashboards at SCCMHA and Saginaw County are readily available now but have been kicking around the idea of a similar Board Dashboard for Board and/or Committees like EL, Ends, etc. Also make recommendations at Governance to full Board. Would like to leave this behind for Board before she retires.

VIII. ADJOURNMENT

Motion made by Tracey Raquepaw and supported by Susan McCauley to adjourn this meeting at 5:43 p.m. Motion carried.