

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
CITIZENS ADVISORY COMMITTEE MEETING
AUGUST 1, 2024 6:00 PM
Minutes**

PRESENT: Ann Finta, Cheryl Nelson, Jim Nesbit, Vicki Mikolajski, Lyn Bradfield, Tracey Roat, Duke Peltier, Bridgett Townsend, Lesia McAfee, Lisa Sawyer

ABSENT: Maggie Davis

STAFF: Sandra Lindsey, Kristie Wolbert, Jennifer Keilitz, Alecia Schabel, Melynda Schaefer, Cassandra Ward, Ryan Mulder

GUESTS:

I. CALL TO ORDER

Ann Finta, Chair called the meeting to order at 6:00 p.m. Verification of the public posting was acknowledged and a quorum was established.

Ann welcomed everyone to tonight's meeting. Review and Acceptance of the Minutes of June 6, 2024.

Motion made by Vicki Mikolajski and supported by Bridgett Townsend to approve the minutes of June 6, 2024 as written. Motion carried.

II. CONTINUING EDUCATION DEPARTMENT UPDATE

Alecia Schabel presented an update on SCCMHA's Continuing Education Unit (CEU). The following was noted:

- The SCCMHA Continuing Education Department is responsible for providing and supporting MDHHS training requirements for the entire network of around 1900 providers
 - CEU provides in-house training for 95% of MDHHS training requirements, vs. using external sources
 - Requirements for all staff such as: Recipient Rights, Bloodborne Pathogens, Limited English Proficiency, Health Care Compliance etc.
 - And requirements for clinical providers such as: Interviewing skills, screening & assessment skills and treatment planning and Individual Plan of Service development, Evidence Based Practice
- 7 CEU staff work in the unit
 - 3 trainers including Alecia Schabel, Supervisor
 - Trainings are held 17-18 days out of the 18-19 calendar days in a training month (regular office hours M-F)
 - Facilitate both in-person and virtual training option
 - 4 administrative staff
 - Training Registration
 - Data Entry
 - Monthly/Quarterly Training Compliance Reporting to individual providers

- Training Calendar Maintenance
 - Training coordination: creating training announcements and supporting sessions
 - Classroom set up
- CEU provides around 114 required clinical trainings annually
 - Around 250 clinical providers trained in 2023
 - Annually, clinical staff have the opportunity to acquire over 300 Social Work CE's for licensure, around 150 MCBAP credits for Substance Use providers & over 250 Child Diagnostic credits for providers who work with children
 - 15 SCCMHA Clinical trainings are offered at a reduced cost to Community Professionals/Social Workers in settings like schools, hospitals, the Saginaw Co. Court staff, human service outreach Agencies, etc.
 - CEU provides 223 Direct Care Staff /AFC courses
 - Around 500 direct care staff trained in 2023
 - We host annual New Home Manager training to support new AFC Home Managers orientation to their new role / 10-15 new managers each year
 - We also host an annual renewal Home Manager training to continue supporting AFC Homes
 - Managers also provided with any new MDHHS, updates/requirements / 45-50 each year
 - CEU also provides training for community members: Mental Health First Aid
 - 14 courses offered in 3 different modules: Youth, Adult and Public Safety
 - 134 people in the community trained in MHFA in 2023
 - Recently added the MHFA Veterans Module
 - Veteran & Military Family Navigator is the main instructor for this course
 - Upon request, CEU will provide some general Mental Health education to community agencies.
 - STARS often partners with SCCMHA for a Working with People training to better equip their drivers when transporting persons served

The Committee was able to ask questions / make comments. See document for details.

Motion made by Tracey Roate and supported by Vicki Mikolajski to receive and file the Continuing Education Department Update. Motion Carried.

III. CREDENTIALING UPDATE

Cassandra Ward and Jennifer Keilitz presented a Credentialing Update. The following was noted:

- Certain clinical positions at SCCMHA and in the provider network need to be credentialed (& require re-credentialing every two years.)

- Requirements for each direct hire or contractually employed individual practitioner include all of the following: background checks, applicable licensing evidence and scope of practices, contractual and Medicaid Provider Manual requirements
- SCCMHA performs both Credentialing and Re-Credentialing Process
- Who are we credentialing? Physicians, PAs, Psychologists, MSWs, LLMSWs, Social Services Techs, NPs, Registered Nurses, Licensed PNs, OTs, OT Aids, PTs, PT Assistants, Speech Pathologists, BCBA's, and other Masters prepared therapists, etc.
- Non-Licensure Review
- Specialty Certifications
- Credentialing Committee & Membership
- Day to Day Operations: Credentialing / Tracking / Interacting
- Summary

The Committee was able to ask questions / make comments. See document for details.

Motion made by Bridgett Townsend and supported by _____ to receive and file the Continuing Education Department Update. Motion Carried.

IV. CONFIDENTIALITY AGREEMENTS

Members of the CAC were encouraged to sign their annual confidentiality agreement forms and return to Ryan as soon as possible. Any questions or concerns please give him a call at 989-797-3501 or email ryan.mulder@sccmha.org.

V. CERTIFIED COMMUNITY BEHAVIORAL HEALTH CLINICS (CCBHC) ADVISORY COUNCIL – UPDATE [FEB / MAY / AUG / NOV]

Kristie Wolbert presented a CCBHC Update. Working on our Recertification to MDHHS (still waiting on hearing back). Will share more once received. Next up is to continue to bring folks into CCBHC from community. Data Pull from MSHN:

Data pulled June 13, 2024

CCBHC	C C B H C Recommended Non-Medicaid	A s s i g n e d Medicaid	Assigned Non-Medicaid	Total Assigned
CEI	10	8,029	2,207	10,236 (+100)
LifeWays	1	1,376	181	1,557 (+1,176)
Saginaw	10	4,239	338	4,577 (+188)
The Right Door	7	1,622	676	2,298 (+186)
Totals	28	15,266	3,402	18,668 (+1,650)

Data Pulled April 8, 2024

CCBHC	C C B H C Recommended Non-Medicaid	A s s i g n e d Medicaid	Assigned Non-Medicaid	Total Assigned
CEI	16	7,761	2,375	10,136 (+730)
LifeWays	0	333	48	381 (+60)
Saginaw	4	3,988	401	4,389 (+281)
The Right Door	12	1,441	671	2,112 (+211)
Totals	32	13,523	3,495	17,018 (1,276)

Motion made by Duke Peltier and supported by Tracey Roat to receive and file the CCBHC Update. Motion Carried.

VI. NEW BUSINESS

A. MSHN Citizens Advisory Council Update

B. Future CAC Agenda Items

If the CAC has any other subjects they would like to see covered, they are encouraged to send their ideas to Ryan. Recommendations as of today's meeting include:

- MRSS Follow up
- CMU Co-Location Project
- Transition Aged Youth TAY Program
- School-based Mental Health
- Client Health Self-Management Project
- STARS Rides for Wellness
- Zero Suicide
- Veterans Navigators
- Service Delivery / Barriers
- Community Inclusion / Respite

VII. OLD BUSINESS

A. Attendance Log

The Attendance Log was reviewed by the Citizens Advisory Committee.

Motion by Vicki Mikolajski and supported by Duke Peltier to approve the Attendance Log. Motion carried.

B. Membership Log

The Membership Log was reviewed by the Citizens Advisory Committee. It was noted there are still four (4) vacancies:

Three (3) Community & One (1) Primary/Secondary Consumer

Motion by Tracey Roate and supported by Duke Peltier to approve the Membership Log. Motion carried.

VIII. CEO REPORT – SANDRA LINDSEY

Sandy congratulated Bayside for being selected to attend the National Psychosocial Rehabilitation Conference in Florida in September

She also congratulated Ann Finta and Vicki Mikolajski of Able Light and all involved staff and consumers and their families for the transition to WellSpring as of today 8-1-24

She also reported that the MDHHS has decided to delay implementation of CFA&P to a date yet uncertain. Stay tuned.

MDHHS has issued a recent announcement of paid internships for SW, Professional Counselors and Psychology students at both the undergraduate and graduate level, Applications are due August 26th. Ryan will forward the announcement email with links to the application materials out to CAC members next week.

Sandy mentioned upcoming Hancock construction and sequencing a complete remodel of Community Support Services and a new Outpatient Clinic.

Work is commencing on the publication of the 2023/24 SCCMHA Annual Report.

Noted that the September 5th CAC meeting is being cancelled and we will next meet on October 3rd at 5:30 PM for SCCMHA Public Hearing Strategic Priorities / FY 2025 Budget. Session will begin at 5:30 PM.

IX. OTHER INFORMATION

- A. August 30 is National Grief Awareness Day & August 31 is International Overdose Awareness Day**
- B. SCCMHA Towerline staff growing their self-care with garden club**
- C. Community Ties South holds 70s themed prom for persons served**
- D. SCCMHA Provider News**

X. ADJOURNMENT

Motion by Lesia McAfee and supported by Tracey Roate to adjourn the meeting at 7:27 PM. Motion carried.