

Policy and Procedure Manual Saginaw County Community Mental Health Authority		
Subject: Recipient Rights – Recipient Labor	Chapter: 02 - Customer Service and Re- cipient Rights	Subject No: 02.02.26
Effective Date: March 7, 2000	Date of Review/Revision: 3/19/03, 1/25/08, 7/13/09, 6/19/12, 6/14/14, 11/27/16, 6/2/18, 1/8/19, 2/11/20, 2/9/21, 5/10/22, 3/14/23, 3/12/24, 4/8/25, 3/10/26	Approved By: Sandra M. Lindsey, CEO Responsible Director: Kentera Patterson, Officer of Recipient Rights
	Supersedes: 06.02.28.00	
 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY		Authored By: Kentera Patterson, Officer of Recipient Rights Additional Reviewers: Judy Sausedo, Supervisor of Recipient Rights

Purpose:

The purpose of this policy is to set standards for appropriate compensation for work performed by people served of mental health services from Saginaw County Community Mental Health Authority (SCCMHA).

Policy:

It is the policy of SCCMHA to ensure appropriate payment is rendered for work completed by people served.

Application:

This policy applies to all people served by SCCMHA including the Service Provider Network.

Standards:

- 1) A person served may perform labor which contributes to the operation and maintenance of the residence for which the residential agency would otherwise employ someone only if:
 - a) The person served voluntarily agrees to perform the labor
 - b) Engaging in the labor would not be inconsistent with the Individual Plan of Service for the person served
 - c) The amount of time or effort necessary to perform the labor would not be excessive
 - d) In no event shall discharge or privileges be conditioned upon the performance of such labor

- 2) Person served will be compensated appropriately for the performance of work which the agency would otherwise employ someone. This includes complying with applicable federal and state labor laws, including minimum wage and minimum reduction provisions.
- 3) Person served will be compensated for performing labor which benefits another person/agency.
- 4) A person served need not be compensated for personal self-care and personal housekeeping.
- 5) One-half of any compensation paid to a person served under this section is exempt from collection under the Mental Health Code, as payment for mental health services is rendered.
- 6) Person served with open and active cases who have vocational/employment goals as part of their treatment plan will be compensated for work performed commensurate with current applicable state and local laws.
- 7) Work activities considered inappropriate are those which:
 - a) Lack appropriate planning and supervision
 - b) Are supervisory in nature
 - c) Are hazardous either as defined under federal, state, or local law, or in light of an individual person served functional capacity
 - d) Are not performed in accordance with an individualized treatment plan
- 8) Person served who are under the legal working age as defined in applicable federal and state child labor laws may not engage in work.
- 9) More than six hours of work per day must be approved by the agency Clinical Risk Management Committee.
- 10) The Americans with Disabilities Act, Policy #7105, will be followed for people served with active or inactive cases who do not have vocational/employment goals as part of their treatment plan, and who seek employment or who are employed by SCCMHA.

Definitions:

Compensation: As used in this policy it refers to financially compensating a person served to perform labor. In other words, compensation is not to be considered giving person served a token compensation such as a ticket to a concert or other event.

Support Staff: Case Manager, Supports Coordinator, or Therapist

References:

American with Disabilities Act, Policy #7105
Michigan Mental Health Code 330.1736
Administrative Rules 330.7229

Exhibits:

None

Procedure:

ACTION	RESPONSIBILITY
1) Participation in occupational training and/or work experience shall be documented as part of the individual Plan of service.	1) Support Staff
2) Participation in vocational/employment training shall be clearly documented in the person served individual plan of services.	2) Support Staff
3) SCCMHA staff will collaborate with the employer to ensure appropriate payment for work is made to the person served.	3) Support Staff