

**SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
REGULAR MONTHLY BOARD MEETING MINUTES  
JULY 10, 2023, 2022 – 5:15 PM  
ROOM 190/191**

**PRESENT:** Tracey Raquepaw, Deb Nagel, Joan Williams, Lisa Coney, Robert Woods, Cym Winiecke, Mike Cierzniewski, Jill Armentrout, Cherie Long

**ABSENT:** Steve Fresorger, John Pugh

**GUESTS:**

**STAFF:** Sandra Lindsey, Jan Histed, Ryan Mulder

**I. CALL TO ORDER**

Tracey Raquepaw - Chair called the meeting to order at 5:17 p.m. A quorum was established, and verification of posting was determined.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. SWEARING IN OF NEW BOARD MEMBER – CHERIE LONG**

Cherie Long was sworn in as SCCMHA Board member. Individuals also signed the Oath of Office and returned to Ryan for filing in SCCMHA records.

**IV. APPROVAL OF BOARD MINUTES**

**A.** Board Meeting – June 12, 2023

**Motion made by Cym Winiecke and supported by Deb Nagel to approve the June 12 2023, SCCMHA Board Meeting minutes as written. Motion carried.**

**V. APPROVAL OF COMMITTEE REPORTS**

**A.** Governance Committee – No Meeting

Mike Cierzniewski, Chair / Jane Sills, Vice Chair

**B.** Recipient Rights Committee – No Meeting

Robert Woods, Chair – Deb Nagel, Vice Chair

**C.** Ends Committee – No Meeting

Jill Armentrout, Chair – Tracey Raquepaw, Vice Chair

**D.** Executive Limitations – June 28, 2023

Cym Winiecke, Chair – Tracey Raquepaw, Vice Chair

Cym Winiecke reported.

**Motion made by Cym Winiecke and supported by Deb Nagel to receive and file this report as written. Motion carried.**

**VI. CEO REPORT**

### SCCMHA CIS Staff Assist with Covenant Patients following June 24 Midnight Shootings at Street Party

SCCMHA Crisis Intervention staff members received praise from both first responders and hospital staff at the Covenant Emergency Care Center following the serious multiple shooting event at a block party in the City around midnight on Saturday, June 24. There were two fatalities, another twelve persons with gunshot wounds, three additional persons were injured by cars in the chaos as the crowd dispersed to avoid the gunfire. Most of those injured, were treated at Covenant and a smaller group of five persons were cared for at Ascension/St. Mary's.

Upon arrival at the hospital of those injured. The hospital was on lock down while hundreds of family members and friends of those injured gathered outside the hospital along with officers and detectives. As the conditions of those injured were known, law enforcement alerted the crowd of family and friends of their conditions.

The director of trauma services and the lead attending physician both expressed extreme gratitude for the crisis staff who came out and attempted to deescalate the triage area. Crisis staff were assisting with crowd management and then helped to get non-critical patients safely discharged through the crisis office exit safely to their cars. Crisis staff made trips to the pharmacy and lab to assist the nurses taking care of critical patients. By early morning staff went into the employee lounge and spoke to medical staff who were trying to take a few minutes to regroup. Detective Sergeant Gerow and Covenant administration had high praise for crisis staff who really stepped up and worked with the team to assist in every aspect of supporting patients, family and staff.

### SCCMHA Moving to Include MSHN SUD Providers in CCBHC-D yet this year.

SCCMHA administration met with MSHN last month about the need to include their Saginaw based SUD providers in CCBHC Designated Collaboration Organizations (DCO) arrangements. Service to persons with primary substance use disorders is a requirement of CCBHC. The challenge in moving forward to bring SUD providers under the SCCMHA CCBHC umbrella as DCOs, had been a MSHN directive to not pay these providers at a rate higher than the MSHN rate. SCCMHA disagreed as these providers will need to do double entry into the MSHN Remi System and the SCCMHA electronic health records called Sentri. MSHN has backed off on their rate concerns and SCCMHA will be reaching out to local SUD primary providers to invite them into CCBHC DCO participation later this summer and will be paying an enhanced rate for dual record entry.

### Jan Histed, Director of Finance Promoted to Chief Financial Officer

Included in the meeting packet is the press release on the promotion of Jan Histed to Chief Financial Officer, replacing Laura Argyle in this role.

When Jan was hired as the Director of Finance, in March of 2022, it was by design meant to be an interim step to CFO, and her job offer, and subsequent promotion was tied to a comprehensive training and transition plan that was provided by Laura Argyle, who left SCCMHA for a position at Rehmann. SCCMHA established a contract with Rehman for Laura's time transitioning responsibilities and training Jan in state reporting and all CMHSP financial matters over the last 15 months.

Having successfully completed the training and transition plan, Jan as of June 30, 2023, is being promoted to SCMHA CFO. The press release included in the July Board meeting packet congratulating her on her move to CFO has been shared with the SCCMHA staff and network, officials at the County of Saginaw and MSHN as well as MDHHS.

#### SCCMHA Assists MDHHS with New Form to Accompany CCI Youth to Emergency Departments

S. Lindsey and Kristie Wolbert, Exec. Director for Programs and Services, as reported to the Board over multiple months reaching back to November of 2022, has continued to problem solve with MDHHS official Is about the large volume of youth residing in regional Child Caring Institutions located in Saginaw (Holy Cross) and Vassar (Wolverine) presenting at the Covenant Emergency Room. Most of the presentations at the ED were inappropriate, resulting in diversions back to these facilities, but our concerns have also extended to the welfare and safety of the youth in these facilities. An additional concern is that upon ED presentation there is no accompanying information that comes with the youth and often the CCI staff that bring them in can only report their name. Another concern is that there is no "adult authorized to sign for care and treatment" for inpatient admission should this level of care be required. None of these youth are from Saginaw, and they represent a combination of State Wards and those placed by Juvenile County Court jurisdictions, very distant from Saginaw.

We have been advocating for months that MDHHS create a standardized form and make its completion and use a CCI contract requirement. The form would be completed by staff upon admission of a youth to a CCI. In this way, a copy of the form containing all the needed information, would then accompany the youth to an emergency department, whether it be for physical injury or a behavioral health emergency.

Last month MDHHS finally responded to our recommended form content. We have been collaborating with them to both explain why certain information is critical and finalizing and defining all of the form data fields.

#### SCCMHA Child Psychiatric Services and Related Nursing Services Expand

As reported to the Board many times previously, workforce shortages continue to stress the SCCMHA Board operated as well as contracted providers. Over the last couple of months SCCMHA administration assisted by our Utilization Management (UM) staff have been investigating wait times for key aspects of service included in individual plans of service for consumers. Of particular concern has been the log wait time for psychiatric evaluations as well as frequency of medication monitoring appointments. The MDHHS timeliness policy is 14 days from start of admissions at intake.

We have learned from our UM investigation that in too many cases consumers were scheduled for psychiatric evaluation months later due to the lack of available psychiatry. This is a serious contract violation to say nothing of the consumer impact.

To correct this serious problem, we have moved the point of psychiatric service for these 40 plus consumers, a mix of adults (Saginaw Psychological Services) and youth (Westlund Services), back to the SCCMHA Psychiatric Clinic along with accompanying nursing to the Hancock Building.

SCCMHA Partners with Woman of Color Application to MHEF to Fund Peer Support Staff for African Americans Presenting to CAI

Partnership with Woman of Colors to assist them with an application for funding by the MI Health Endowment Fund in 2024 continues. The focus of our partnership will be to ask the MHEF to support the cost of a Peer Support Specialist employed by W of C and embedded in our Central Access and Intake Unit with a particular focus on new African American persons presenting for service intake to support their successful entry into service. The application is due in early August.

**Motion made Deb Nagel and supported by Mike Cierzniewski to receive & file this report as written. Motion carried.**

**VII. BOARD ACTION**

**A. 2023 Annual CMH PAC Campaign**

CMHA is again asking boards to contribute to the CMH PAC Campaign. Sandy reported CMHAM is doing a wonderful job representing the CMH System and encourages the Board to consider making the equivalent of one Board meeting stipend (\$50) to the PAC. If interested in contributing, go to <https://cmham.org/public-policy/cmh-pac/>. If you would rather contribute by check (or cash) please get the contribution to Ryan and he'll submit it to CMHA on your behalf. Goal is \$500 collective contribution from board members and/or staff.

**B. SCCMHA Conflict of Interest Policy**

Ryan noted that the Conflict of Interest Policy, Disclosure and Attestation form was included in tonight's packet needs to be completed annually by SCCMHA Board members. Ryan included hard copy versions in the packet of information mailed for tonight's meeting and are to be completed and returned to Ryan Mulder for filing. Tracey Raquepaw, Board chair encouraged the Board to make every effort to return signed documents as soon as possible.

**VIII. BOARD INFORMATION**

**A. CMHA Weekly Update – June 2023 links:** <https://cmham.org/resources/weekly-update/>

**B. SCCMHA CAC Minutes** <https://www.sccmha.org/about/board-agendas-and-meetings.html>

**C. Letter BOC re: Appointment of Cherie Long to SCCMHA Board – 06/21/23**

**IX. MEDIA / PUBLICATIONS**

**A. Press Release 'MDHHS hosting feedback sessions about direct care and behavioral health services' – 05/31/23**

**B. [SCCMHA PROVIDER NEWSLETTER – June 2023](#)**

**C. Press Release 'SCCMHA Congratulates Jan Histed as New Chief Financial Officer' – 06/30/23**

**X. OTHER ITEMS OF INTEREST**

July is Minority Mental Health Awareness Month.

SCCMHA Services Brochure has been completed and is going to print as we speak. Next we're working on our Progress Report (hopeful to be done very soon). Both documents will be provided to Board shortly hardcopy and electronically. Stay tuned.

**XI. ADJOURNMENT**

**Motion by Robert Woods supported by Deb Nagel to adjourn this meeting at 6:01 PM p.m. Motion carried.**

**Minutes prepared by:  
Ryan Mulder  
Executive Assistant to CEO**