

**MINUTES
RECIPIENT RIGHTS COMMITTEE MEETING
SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
NOVEMBER 19, 2025 – 5:15 PM
ROOM 190**

PRESENT: Joan Williams, Cym Winiecke, Jill Armentrout, Jaime Huffman, Tracey Raquepaw, Deb Nagel

VIRTUAL: Jacob Kern

ABSENT: Lisa Sawyer, Robert Woods

STAFF: Ryan Mulder, Kentera Patterson, Judy Sausedo

GUESTS:

I. OPENING PROCEDURE

Joan Williams called the meeting to order at 5:18p.m. A quorum was established, and verification of posting was determined.

II. PUBLIC PARTICIPATION

There was no public comment.

III. ELECTION OF OFFICERS – Board Chair & Vice Chair

Motion made by Tracey Raquepaw with support from Cym Winiecke to appoint Deb Nagel – Chair of Recipient Rights Committee. Motion carried.

IV. FY 2026 FINAL ORR COMMITTEE TRACKING FORM

Kentera Patterson, Officer of Recipient Rights/Compliance Training on Policies 02.02.01, 02.02.02, 02.02.03, 02.02.04 and 02.02.05 will be completed by the end of tonight's meeting.

It was also noted that there are some inaccuracies in this report, so we'll need to receive & file at a later date.

Motion was made by Tracey Raquepaw and supported by Jaime Huffman to table the FY 2026 ORR Committee Tracking Form until next meeting on January 21st. Motion carried.

V. TRAINING ON POLICIES

Kentera Patterson, Officer of Recipient Rights, trained the committee on ORR Policies: 02.02.01, 02.02.02, 02.02.03, 02.02.04, and 02.02.05.

Motion was made by Tracey Raquepaw with support from Jaime Huffman to receive and file the Appeals Training. Motion carried.

VI. OTHER ITEMS OF IMPORTANCE

Kentera noted that SCCMHA ORR Department is working on completing the FY 2025 Annual Report. She was hoping to bring documents to the December Board meeting but because it was moved up a week it isn't going to be ready on time as there are still about thirty reports yet to be completed. On December 15, a draft report will be sent to members of the Recipient Rights Committee for their review, provide any feedback or ask questions. The deadline to respond will be December 22, 2025. Kentera will then bring the final 2025 Annual Report to the next ORR meeting scheduled for January 21st to be received and filed.

VII. NEXT MEETING – January 21, 2026, AT 5:15PM

Kentera noted the next meeting is January 21st.

VIII. ADJOURNMENT

With no other business a motion was made by Cym Winiecke with support from Tracey Raquepaw to adjourn this meeting at 6:14 p.m. Motion carried.